

Village Board of Trustees
Regular Meeting
December 11, 2023

A Work session for the Village Board of Trustees started at 6:45 PM

A regular meeting of the Village of Liverpool Board of Trustees was held on December 11, 2023 at 7:00 PM at 310 Sycamore Street, Liverpool NY. This meeting was open to the public.

Present:	Stacy Finney	Mayor
	Michael LaMontagne	Deputy Mayor
	Matt Devendorf	Trustee
	Rachel Ciotti	Trustee
	Richard Andino	Attorney
	Mary Ellen Sims	Village Clerk

Absent: Melissa Cassidy Trustee

Also present was Judge LaValle, Chief Unger, Sgt Sturtz, members of the Police Dept., Russ Tarby and approximately 20 other persons.

Mayor Finney called the meeting to order at 7:00 PM and asked all those present to stand for the Pledge of Allegiance.

Swearing in of Officer Baumler

Mayor Finney requested Officer Baumler to come to the front of the room for his swearing in ceremony. Officer Baumler's mother, Lisa held the Bible for him. Mayor Finney asked Officer Baumler to repeat the oath of office after her. Chief Unger and members of the Liverpool Police Department, along with all those present congratulated Officer Baumler.

Outstanding Issues:

Mayor Finney updated the Outstanding Issues as follows:

Seventh Street Project- the crosswalks at 7th & Balsam are not consistent with other new projects. Still waiting for adjustment to the cable securing the telephone pole that runs too close to the sidewalk.

Truck Restrictions- waiting for a date for installation.

Correspondence:

Email from Barbara Dennehy regarding the duck hunting on Onondaga Lake. Duck Hunting is allowed per law.

Public comment

Tammy Rievera, representing Operation Northern Comfort, spoke regarding buying and placing a bench in honor of Norm Andrewjewski and Warren Mitchell. This item is on the agenda further into the meeting tonight.

Approve Minutes November 20th Special Meeting and Regular Meeting

Motion was made by Mayor Finney, seconded by Trustee Ciotti, to approve the minutes of the special meeting held on November 20th as presented. Motion Passed (Trustee Devendorf abstained)

Motion was made by Mayor Finney, seconded by Trustee Devendorf, to approve the regular meeting minutes November 20th as presented. Motion Passed

Introduce local Law f- 2023- A local law to amend Chapter 258 of the Code of the Village of Liverpool (Noise, Prevention of)

Trustee Devendorf introduced proposed Local Law No. F-2023, "A Local Law to Amend Chapter 258 of the Code of the Village of Liverpool (Noise, Prevention of)" and made the following motion, which was seconded by Trustee Ciotti:

WHEREAS, no other agency has the legal authority or jurisdiction to approve or directly undertake the enactment of a local law in the Village of Liverpool, such that there are no other involved agencies within the meaning of the New York State Environmental Quality Review Act (SEQR) with respect to the proposed enactment of said Local Law, with the result that the Village Board shall act as lead agency in this matter; and

WHEREAS, the adoption to said Local Law is an unlisted action for purposes of environmental review under SEQR; and

WHEREAS, the Village Board has determined that a short environmental assessment form (EAF) shall be required in connection with this matter; and

WHEREAS, the said EAF has been prepared and has been reviewed by the Village Board; and

WHEREAS, the Village Board has considered the adoption of said Local Law, has considered the criteria contained in 6 N.Y.C.R.R. Part 617.7 and has compared the impacts which may be reasonably expected to result from the adoption of said Local Law against said criteria.

NOW, THEREFORE, it is

RESOLVED AND DETERMINED, that the enactment of proposed Local Law No. F-2023 is an unlisted action, there are no other involved agencies and this Board shall act as lead agency in this matter for purposes of SEQR review; and it is further

RESOLVED AND DETERMINED, the Village Board has determined this action shall have no significant adverse impact on the environment; that, accordingly, an environmental impact statement (EIS)

shall not be required; and that this resolution shall constitute a negative declaration under SEQR; and it is further

RESOLVED, that the Village Board shall conduct a public hearing as to the enactment of proposed Local Law No. F-2023 at the Village Hall located at 310 Sycamore Street, Liverpool, New York on January 22, 2024 at 7:01 p.m., or as soon thereafter as the matter can be heard, at which time all persons interested in the subject shall be heard; and it is further

RESOLVED AND DETERMINED, that notice of said public hearing shall be provided at least five (5) days prior to the date of said public hearing in a newspaper of general circulation within the Village of Liverpool and to any affected municipalities described above.

The question of the foregoing Resolution was duly put to a vote and, upon roll call, the vote was as follows:

Michael LaMontagne	Trustee	Voted	Yes
Matthew Devendorf	Trustee	Voted	Yes
Melissa Cassidy	Trustee	Excused	----
Rachel Ciotti	Trustee	Voted	Yes
Stacy Finney	Mayor	Voted	Yes

The foregoing Resolution was thereupon declared duly adopted.

Introduce Local Law G- 2023- A local law to amend Chapter 380 (Zoning) of the Village of Liverpool relative to approvals and requirements for accessory structures)

Mayor Finney introduced proposed Local Law No. G-2023, "A Local Law to Amend Chapter 380 (Zoning) of the Code of the Village of Liverpool Relative to Approvals and Requirements for Accessory Structures" and made the following motion, which was seconded by Trustee Devendorf:

WHEREAS, no other agency has the legal authority or jurisdiction to approve or directly undertake the enactment of a local law in the Village of Liverpool, such that there are no other involved agencies within the meaning of the New York State Environmental Quality Review Act (SEQR) with respect to the proposed enactment of said Local Law, with the result that the Village Board shall act as lead agency in this matter; and

WHEREAS, the adoption to said Local Law is an unlisted action for purposes of environmental review under SEQR; and

WHEREAS, the Village Board has determined that a short environmental assessment form (EAF) shall be required in connection with this matter; and

WHEREAS, the said EAF has been prepared and has been reviewed by the Village Board; and

WHEREAS, the Village Board has considered the adoption of said Local Law, has considered the criteria contained in 6 N.Y.C.R.R. Part 617.7 and has compared the impacts which may be reasonably expected to result from the adoption of said Local Law against said criteria.

NOW, THEREFORE, it is

RESOLVED AND DETERMINED, that the enactment of proposed Local Law No. G-2023 is an unlisted action, there are no other involved agencies and this Board shall act as lead agency in this matter for purposes of SEQR review; and it is further

RESOLVED AND DETERMINED, the Village Board has determined this action shall have no significant adverse impact on the environment; that, accordingly, an environmental impact statement

(EIS) shall not be required; and that this resolution shall constitute a negative declaration under SEQR; and it is further

RESOLVED, that the Village Board shall conduct a public hearing as to the enactment of proposed Local Law No. G-2023 at the Village Hall located at 310 Sycamore Street, Liverpool, New York on January 22, 2024 at 7:02 p.m., or as soon thereafter as the matter can be heard, at which time all persons interested in the subject shall be heard; and it is further

RESOLVED AND DETERMINED, that notice of said public hearing shall be provided at least five (5) days prior to the date of said public hearing in a newspaper of general circulation within the Village of Liverpool and to any affected municipalities described above.

The question of the foregoing Resolution was duly put to a vote and, upon roll call, the vote was as follows:

Michael LaMontagne	Trustee	Voted	Yes
Matthew Devendorf	Trustee	Voted	Yes
Melissa Cassidy	Trustee	Excused	----
Rachel Ciotti	Trustee	Voted	Yes
Stacy L. Finney	Mayor	Voted	Yes

The foregoing Resolution was thereupon declared duly adopted.

Health Insurance Employees January 1, 2024 renewal

Motion was made by Trustee Devendorf, seconded by Trustee Ciotti, to renew the same high deductible plan as last year's Simply Blue plus Silver 2, keeping the H S A deposits at \$2,600 for single and \$5,200 for two person and family.

Roll Call Vote:

Trustee LaMontagne Yes

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Trustee Cassidy	Excused
Trustee Devendorf	Yes
Trustee Ciotti	Yes
Mayor Finney	Yes

Motion Passed.

Request from Operation Northern Comfort to buy/dedicate a bench in Johnson Park in memory of Norm Andrewjewski

Tammy Rievera, representing Operation Northern Comfort asked to speak to Board regarding buying and dedicating a buddy bench in honor of Norm Andrewjewski and Warren Mitchell, who worked together for years in Operation Northern Comfort.

The Board discussed keeping the same style of bench that is currently in Johnson Park. The design, location, standards and type of plaque need to be consistent going forward.

The Village Board will discuss those items at the next meeting.

Motion was made by Mayor Finney, seconded by Trustee LaMontagne, to approve Operation Northern Comfort to purchase and dedicate a bench in honor of Norm Andrewjewski and Warren Mitchell to be placed in Johnson Park contingent upon the details being reviewed and decided upon. Motion passed.

Troy and Banks to conduct a Utility/Telecom audit agreement

Motion was made by Trustee Devendorf, seconded by Trustee Ciotti, to authorize Mayor Finney to sign the agreement between the Village of Liverpool and Troy and Banks to conduct a Utility and Telecom Audit. Motion Passed

Police – STATS

Trustee Devendorf presented the following STATS for the Police Department for the month of November:

61	Traffic Stops
47	Tickets issued
0	DWI arrests
9	Accidents Investigated
6	Parking Tickets issued
42	Residential Property checks
131	Business checks
337	Incidents/ Calls for Service

The Liverpool Police Department arrested a total of 6 individuals this month with 7 charges filed.

Overnight parking is in effect from November 1 to April 15th

Codes STATS

Trustee LaMontagne read the following Codes Stats for the month of November:

5	New Project application reviews
3	Permits approved or extended
11	Construction inspections
12	Certificates of compliance
6	Complaint inspections

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- 22 Fire Code Inspections
- 21 Miscellaneous Inspections
- 21 Rental dwelling inspections
- 27 Violation inspections/re-inspections
- 28 Letters/ notices/citations
- 28 Signs removed from Village Property
- 27 Miscellaneous Recorded actions

Motion was made by Mayor Finney, seconded by Trustee LaMontagne to make an offer of employment to Brandy Fry as part time Fire Inspector, to work 8 hours a week at the hourly wage of \$24.50, with a raise to \$26.00 an hour as of June 1, 2024.

Roll call Vote:

Trustee LaMontagne	Yes
Trustee Cassidy	Excused
Trustee Devendorf	Yes
Trustee Ciotti	Yes
Mayor Finney	Yes

Motion Passed.

DPW STATS

Trustee LaMontagne read the following STATS for the month of November:

Yard Waste – Leaves are ongoing

Sewer Maintenance Calls- 20 were handled by the County

Sewer Repairs- 302 Bass Street

Sign requests – none

Banner Requests- none

UFPO request-Twenty- four for the month of November

Road Work – None

Garage – PESH re-inspected shop for violations- all violations corrected

Park request from TK99 for concert in Washington Park December 20th at 4:00 PM is approved

Financial – Approve Abstracts

Motion was made by Trustee LaMontagne, seconded by Trustee Devendorf, to approve the following abstracts: General fund, claim # 416-470 in the amount of \$251,968.91; HC fund claim # 472 in the amount of \$1,796.00;HP fund, claim # 473 in the amount of \$ 2,987.98 and Sewer fund Claim # 471 in the amount of \$ 275.00.

Roll Call Vote:

Trustee LaMontagne	Yes
Trustee Cassidy	Excused
Trustee Devendorf	Yes
Trustee Ciotti	Yes
Mayor Finney	Yes

Motion Passed.

Transfers

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Motion was made by Trustee LaMontagne, seconded by Trustee Devendorf, to approve transfers 1-18. Motion Passed.

Monthly Report of Treasurer for the month of November was distributed to the Board of Trustees for their review.

Executive Session

Motion was made by Mayor Finney, seconded by Trustee LaMontagne, to move into executive session for the purpose of contract negotiations. Motion Passed.

Motion was made by Trustee Devendorf, seconded by Mayor Finney, to move out of executive session and return to regular session. Motion Passed.

Motion was made by Trustee Devendorf, seconded by Mayor Finney, to authorize Mayor Finney to sign Chief Unger's contract, term of contract is 18 months with the date of May 31, 2025 for renewal. Motion passed.

Adjournment

Motion was made by Trustee Devendorf, seconded by Mayor Finney, to adjourn the meeting. Meeting was adjourned at 8:29 PM. Motion Passed.

Respectfully submitted,

Mary Ellen Sims, Village Clerk