

Village of Liverpool
Board of Trustees Meeting
April 10, 2023

A regular meeting of the Village of Liverpool Board of Trustees was held on April 10, 2023 at 7:00 PM at 310 Sycamore Street, Liverpool NY.

Present: Gary White Mayor
Christina Fadden Trustee
Matthew Devendorf Trustee
Dennis Hebert Trustee
Richard Andino Attorney
Mary Ellen Sims Village Clerk

Absent: Michael LaMontagne Deputy Mayor

Also present was Russ Tarby Eagle News, Chief Unger, Judge Lavalle, and four other persons.

Mayor White called the meeting to order and Mayor White asked all those present to join in the pledge of allegiance.

Outstanding Issues grant updates:

Main Street Round Three – Village awarded \$279,749 for five projects

Seventh Street Project- two- three bidders have picked up plans

Birch Street Playground- Equipment has arrived and is being stored at the DPW building. The prepping of the site will be completed by the DPW, when the ground dries out

HVAC rood top units will be going out to bid. Bids will be received May 5th at 2:00 PM.

Public comment

Judge LaValle presented each Board member with background information on Honorable David Gideon. Judge Gideon will be retiring soon. Judge LaValle stated that there is an open position for Acting Judge in the Village of Liverpool. Judge LaValle stated that Judge Gideon would like to fill the position of acting Justice at no cost to the Village.

This will be considered at a future meeting.

Correspondence- none

Public hearing on 2023-2024 Tentative General Fund and Sewer Fund budgets

Motion was made by Trustee Devendorf, seconded by Trustee Hebert, to open the public hearing on the 2023-2024 General Fund and Sewer Fund Budgets. Motion Passed.

Clerk Treasurer Sims stated that this 2023-2024 Tentative budget includes capital projects and capital purchases totaling \$502,000. The following capital projects will be funded with unreserved fund balance: purchase of Police vehicle, DPW mini-dump, cemetery zero-turn mower, money to help pay for the HVAC units, Seventh Street Drainage Project, money to update the Village comprehensive plan and money in the contingent account for possible raises.

The third round of funding for the Main Street Grant and the grant from Community Development for the HVAC units are included in the budget.

Village of Liverpool
Board of Trustees Meeting
April 10, 2023

Mayor White stated that he would like the Board to consider an across the Board raise for non-represented employees, excluding the elected persons. The Village Board of Trustees decided upon a 5% raise for all non-represented employees, excluding Elected Persons.

Clerk Treasurer Sims presented the Sewer Fund Budget for 2023-2024. The Sewer Fund Total Budget is \$155,252 with estimated revenues of \$141,490 and will take \$13,762 from fund Balance.

Hearing no comments, Mayor White asked for a motion to close the public hearing.

Motion was made by Trustee Hebert, seconded by Trustee Devendorf, to close the public hearing on the 2023-2024 General Fund and Sewer Fund Budgets. Motion Passed.

Motion was made by Trustee Hebert, seconded by Trustee Devendorf, to approve the General Fund and Sewer fund budgets for 2023-2024, with the total amount of the 5% raises to be transferred from the contingent account to each individual's wage account.

Roll Call Vote:

Trustee Fadden	Yes
Trustee Devendorf	Yes
Trustee Hebert	Yes
Trustee LaMontagne	Absent
Mayor White	Yes

Motion Passed.

Public hearing on Revocable License Agreement for 208 Birch Street

Mayor White asked for a motion to open the public hearing.

Motion was made by Trustee Devendorf, seconded by Trustee Fadden, to open the public hearing for the revocable license agreement for 208 Birch Street. Motion Passed.

Mayor White stated that a revocable license agreement is needed for the property located at 208 Birch Street. This is needed for the sale of the property as the front stairs encroach five feet upon Village Right-of-Way.

Mayor White asked if there were any questions or comments and hearing none, asked for a motion to close the public hearing.

Motion was made by Trustee Devendorf, seconded by Trustee Fadden, to close the public hearing. Motion Passed.

Motion was made by Trustee Hebert, seconded by Trustee Devendorf, to approve the revocable license agreement for 20 Birch Street, contingent upon the proper insurance being in place. Motion Passed.

Resolution setting forth the polling place and hours for Village general Election on June 20th, 2023

The following resolution was made by Trustee Fadden, seconded by Trustee Devendorf:

WHEREAS, the Village of Liverpool hereby passes the following resolution:

The polling place for the General Village Election to be held on Tuesday June 20th, 2023 shall be located at the Village Hall, 310 Sycamore Street, Liverpool, New York:

That the hours for voting on the date of the General Village Election held on June 20th, 2023 shall commence at the hour of 12:00 noon on said day and continue until the hour of 9:00 PM, local time on said day. Passed.

Appoint Election Inspectors for June election

Motion was made by Trustee Devendorf, seconded by Trustee Fadden, to appoint the following election inspectors:

Alice Rees Regular	Inspector R	
Sandy Lovell	Inspector D	
Gene Balcum	Voting Machine Specialist	R
Mark Kaplan	Voting Machine Specialist	D

Accept resignation of Officer Ryan Roman

Motion was made by Trustee Devendorf, seconded by Trustee Hebert to accept the letter of resignation from Officer Ryan Roman with deep regret.
Motion Passed.

Garage Sale Weekend May 12, 13 and 14th

Arbor Day 2023

Trustee Fadden stated that Arbor Day will be April 29th in the Village of Liverpool. Mayor White requested that Trustee Fadden read the Proclamation. Trustee Fadden stated that a new Christmas tree will be planted on Arbor Day. She commented that Gary Curry played Santa for many, many years in the Village of Liverpool. She is reaching out to Gary Curry's family regarding dedicating the new tree to Gary Curry at the tree planting on April 29th.

Earth Day cleanup April 22, 2023

Omni renewables- May Agenda

Discussion – raising the limit for senior exemptions- May Agenda

Onondaga Lake Parkway Closures

Onondaga County Parks sent a list of 2023 scheduled events that will close the Onondaga Lake Parkway. Events, on specific days are listed and posted on the Village bulletin board.

Village Hall Carpeting Replacement

The Village Clerk's office received two quotes to replace carpeting in the Village Hall meeting room, police conference room, Judges office and hallway copier area. The clerk's office reached out to three vendors; however the third vendor did not reply. A good faith effort was made to obtain a third quote but there was no response.

The two quotes that were received were from Joy Carpet Company for a total of \$10,305 and Tile Town for a total of \$13,996.55.

Motion was made by Trustee Hebert, seconded by Trustee Devendorf, to authorize the replacement of carpet at various areas in the Village Hall and Police department by Joy Carpet Company for a total not to exceed \$11,000.

Village of Liverpool
Board of Trustees Meeting
April 10, 2023

Roll Call Vote:

Roll Call Vote:	
Trustee Fadden	Yes
Trustee Devendorf	Yes
Trustee Hebert	Yes
Trustee LaMontagne	Absent
Mayor White	Yes

Motion Passed.

**Authorization to go out to bid HVAC
Accept bids for HVAC for May 5th at 2:00 PM**

Motion was made by Trustee Devendorf, seconded by Trustee Fadden, to authorize the HVAC roof top units to go to bid. Bids will be opened and read aloud on May 5th at 2:00 PM. Motion Passed.

Accept letter of resignation from Dorianne Gutierrez

Motion was made by Trustee Fadden, seconded by Trustee Hebert, to accept the letter of resignation from Historian Dorianne Gutierrez effective immediately due to health issues.

Dorianne was first appointed in 1991, 32 years ago. She has been an asset to the Village, with her knowledge and dedication. She will be missed greatly.

Trustee Devendorf suggested that we have a day dedicated to Dorianne with a proclamation to be read aloud. All Board members agreed. Motion Passed.

Request from Cindy Hibbert to clean historic markers at various locations in the Village on April 28, 2023.

The Village Board authorized Cindy Hibbert and the group from the Pomeroy Foundation to clean Historic markers at various locations in the Village on April 28th.

Police STATS

Trustee Devendorf gave the following STATS for the Police Department for the month of March:

189	Traffic Stops
154	Tickets issued
5	DWI arrests
3	Accidents Investigated
8	Parking Tickets issued
45	Residential Property checks
129	Business Checks
577	Incidents/ Calls for service/ Incidents

The Liverpool Police Department arrested a total of 25 individuals with 39 charges filed.

Overnight parking is now in effect. The parking of a vehicle is prohibited on all highways within the Village between 12:00 am and 8:00 AM from November 1st to April 15th. The parking of a vehicle in the Village business District is prohibited between the hours of 2:00 am and 8:00 am from November 1st to April 15.

DPW STATS

Mayor White presented the following STATS for the DPW Department for the month of March:

Yard Waste-Began April 3rd. Yard waste will be picked up the first and third Monday each month through October.

15 UFPO's for month of February

Village of Liverpool
Board of Trustees Meeting
April 10, 2023

13 Sewer Maintenance calls
Sewer Repairs – 816 Oswego Street
Tree work-100 Third Street

Motion was made by Trustee Devendorf, seconded by Trustee Fadden, to authorize the 2003 International Dump Truck and the 2008 ford pickup to go to Auctions International. Motion Passed

Park Requests

The following park request was approved:
CNY Central “Town Hall” Broadcast on Thursday May 4th from 3:00- 8:00 PM.

CODES REPORT

Trustee Hebert read the following STATS for the month of March:

- A. New Project Application Reviews 7
 - B. Permits Approved or Extended 14
 - C. Construction Inspections 13
 - D. Certificates of Compliance 8
 - E. Complaint Inspections 1
 - F. Fire Code Inspections 2
 - G. Miscellaneous Inspections 4
 - H. Rental Dwelling Inspections 5
 - I. Violation Inspections/ Re-inspections 29
 - J. Letters / Notices / Citations 32
 - K. Signs Removed From Village Property 25
 - L. Miscellaneous Recorded Actions 45
- Total: 185

Total Construction Project Values: \$ 61,000
Total of All Fees Collected: \$ 999.00

Financial – Approve Abstracts

Motion was made by Trustee Fadden, seconded by Trustee Devendorf to approve Abstract # 11 General fund claims # 638-385 in the amount of \$116,500.85, HP Sixth and Birch Playground claim # 2 in the amount of \$36,168.49 and Capital Village Trees HV fund, claim # 683 in the amount of \$3,987.50...

Roll Call Vote:

Trustee Fadden	Yes
Trustee Devendorf	Yes
Trustee Hebert	Yes
Trustee LaMontagne	Absent
Mayor White	Yes

Motion Passed.

Monthly Report of Treasurer

Clerk Sims presented the Board with the monthly report for March 2023.

Transfers

Motion was made by Trustee Fadden, seconded by Trustee Devendorf, to approve the transfers 1-20
Motion Passed.

Approve Minutes March 20, 2023

Motion was made by Trustee Hebert, seconded by Trustee Devendorf to approve the minutes

Village of Liverpool
Board of Trustees Meeting
April 10, 2023

of March 20, 2023. Motion Passed.

Adjournment

Motion was made by Trustee Devendorf, seconded by Trustee Hebert, to adjourn the meeting. Meeting was adjourned at 8:23 pm. Motion Passed.

Respectfully submitted,

Mary Ellen Sims, Village Clerk