



Village of Liverpool

310 Sycamore Street, Liverpool, NY 13088

Phone: (315) 457-3441, Fax: (315) 457-5119

Email: codes@villageofliverpool.org

Fire Alarm System Permit Application

All applicable sections of this application must be completed or the application will be returned.

OFFICE USE ONLY

Permit Number:	Date Received:
Approved By:	Date Approved:
Date Notified:	Permit Fee: \$
Denied By:	Date Denied:
Reason Denied:	

PROPERTY LOCATION & OWNER

PROPERTY ADDRESS		TAX MAP NO. _____-_____-_____	
PROPERTY OWNER	ADDRESS <input type="checkbox"/> Same as above		OWNER PHONE
CITY	STATE	ZIP	OWNER EMAIL

APPLICANT ☐ Same as above

NAME		RELATIONSHIP TO OWNER	
ADDRESS		PHONE	
CITY	STATE	ZIP	EMAIL

PROJECT

BUILDING TYPE <input type="checkbox"/> Residential <input type="checkbox"/> Commercial	BUILDING CONSTRUCTION TYPE(S)		
PROJECT TYPE <input type="checkbox"/> New Building <input type="checkbox"/> Addition <input type="checkbox"/> Alteration <input type="checkbox"/> Repair <input type="checkbox"/> Removal	ESTIMATED COST OF ALL WORK – MATERIALS AND LABOR \$		
DESCRIPTION OF PROPOSED WORK			
PROJECT INCLUDES <input type="checkbox"/> Smoke Detectors <input type="checkbox"/> CO Detectors <input type="checkbox"/> Heat Detectors <input type="checkbox"/> Sprinkler System <input type="checkbox"/> Other:			
PROJECT DETAILS Building SF: Work Area SF: No. of Stories:			
EQUIPMENT MANUFACTURER			

CONTRACTOR

DESIGN PROFESSIONAL

COMPANY NAME		NAME	
ADDRESS		ADDRESS	
CONTACT NAME	PHONE	PROFESSION <input type="checkbox"/> RA <input type="checkbox"/> PE <input type="checkbox"/> Other	PHONE
EMAIL		EMAIL	
NEW YORK STATE FIRE ALARM INSTALLER NAME		NEW YORK STATE FIRE ALARM INSTALLER LICENSE NO.	

APPLICANT CERTIFICATION

I agree this permit is only for the work described, and does not grant permission for additional or related work that requires separate permits. I hereby certify that the proposed work is authorized by the owner, and that I am authorized by the owner to make this application as his/her authorized agent. I agree to conform to all applicable laws of the State of New York and the Village of Liverpool. All information on this permit application is accurate to the best of my knowledge.

Inspections Required: I understand I am responsible to ensure that the required building inspections are performed by the appropriate inspector and have been approved prior to concealing any work.

Consent to Enter Property: By signing this application I agree to allow representatives of the Village access to the above referenced property at reasonable times to ascertain compliance with any resulting permit.

SIGN HERE

PRINT NAME

DATE

Fire Alarm System Permit Application Procedure

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- A) Complete all applicable sections of the Fire Alarm System Permit Application.
- B) Sign and date the bottom of the application.
- C) Submit the following required items with your completed application:
(Some may not be applicable to your project)
 - ☐ Fire alarm system building plans stamped by a NYS registered architect or licensed engineer.
 - ☐ Fire Alarm System Shop Drawings.
 - ☐ Set of manufacturer cut sheets on all equipment (clearly mark the specific model of equipment used).
 - ☐ Contractor Insurance Certificates with Village of Liverpool as certificate holder:
 - General Contractor's Liability Insurance Certificate
 - General Contractor's Workman's Compensation Insurance Certificate or exemption
Please Note: ACORD forms, while acceptable proof of General Liability Insurance, are NOT acceptable as proof of NYS Worker's Compensation Insurance or Disability Benefits Insurance coverage!
 - General Contractor's Disability Insurance Certificate
 - ☐ Fire alarm system permit application fee. The fee may include the cost of any third party shop drawing review.
- D) Typical applications take 3-5 days to review.
- E) All applicable inspections listed on the Permit are mandatory. Please call at least one day ahead to schedule inspections.
- F) Length of validity. Permits shall be valid for up to one year from date of issue. An extension may be granted provided that good cause is shown and an extension application is submitted prior to the end of the first year.

Village of Liverpool Code

In multiple dwellings:

- A) At least one smoke detector shall be provided adjacent to each sleeping area, such smoke detector to be located on or near the ceiling. Alarms must be clearly audible in adjacent sleeping spaces with intervening doors closed. Detectors required by this chapter shall be capable of being tested by the occupant of the individual apartment or dwelling unit.
- B) All common passageways shall be equipped with at least one smoke detector per floor or per smoke zone as approved by the Code Enforcement Officer. Such smoke detectors shall be interconnected with all other detectors in common passageways.
- C) All smoke detectors shall be directly connected to the lighting circuit of the dwelling unit or sleeping room where the device is located, with no intervening wall switch. Cord-connected installations shall not be permitted.