



Village of Liverpool

310 Sycamore Street, Liverpool, NY 13088

Phone: (315) 457-3441, Fax: (315) 457-5119

Email: codes@villageofliverpool.org

Demolition Permit Application

All applicable sections of this application must be completed or the application will be returned.

OFFICE USE ONLY

Permit Number:	Date Received:
Approved By:	Date Approved:
Cost of Work:	Permit Fee: \$
Denied By:	Date Denied:
Reason Denied:	

PROPERTY LOCATION & OWNER

PROPERTY ADDRESS		TAX MAP NO. _____-_____-_____	
PROPERTY OWNER	ADDRESS <input type="checkbox"/> Same as above		OWNER PHONE
CITY	STATE	ZIP	OWNER EMAIL

APPLICANT ☐ Same as above

NAME		RELATIONSHIP TO OWNER	
ADDRESS		PHONE	
CITY	STATE	ZIP	EMAIL

PROJECT DETAILS

PROJECT TYPE <input type="checkbox"/> Residential <input type="checkbox"/> Commercial	PROPOSED LOCATION FOR DEBRIS DISPOSAL	ESTIMATED COST OF ALL WORK – MATERIALS AND LABOR \$
DESCRIPTION OF PROPOSED WORK		

DEMOLITION CONTRACTOR

COMPANY NAME		NAME	
ADDRESS		ADDRESS	
CONTACT NAME	PHONE	PROFESSION <input type="checkbox"/> RA <input type="checkbox"/> PE <input type="checkbox"/> Other	PHONE
EMAIL		EMAIL	

ASBESTOS SURVEY CONTRACTOR

COMPANY NAME		ASBESTOS ABATEMENT CONTRACTOR	
ADDRESS		COMPANY NAME	
ADDRESS		ADDRESS	
CONTACT NAME	PHONE	CONTACT NAME	PHONE

APPLICANT CERTIFICATION

I agree this permit is only for the work described, and does not grant permission for additional or related work that requires separate permits. I hereby certify that the proposed work is authorized by the owner, and that I am authorized by the owner to make this application as his/her authorized agent. I agree to conform to all applicable laws of the State of New York and the Village of Liverpool. All information on this permit application is accurate to the best of my knowledge.

Inspections Required: I understand I am responsible to ensure that the required utility inspections are performed by the appropriate inspector and have been approved prior to concealing any work.

Consent to Enter Property: By signing this application I agree to allow representatives of the Village access to the above referenced property at reasonable times to ascertain compliance with any resulting permit.

SIGN HERE

PRINT NAME

DATE

Demolition Permit Application Procedure

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A) Complete all applicable sections of the Demolition Permit Application.

B) Sign and date the bottom of the application.

C) Submit the following required items with your completed application:

(Some may not be applicable to your project)

☐ Copy of a property survey indicating the project location

☐ An asbestos survey (does not apply to owner-occupied single family dwellings where the owner performs all of the work)

☐ A complete description of the project including, if necessary, details on any erosion, runoff and siltation control measures to be installed

☐ Approved Site Development Permit (If disturbing one acre or more of land)

☐ Contractor Insurance Certificates with the Village of Liverpool as certificate holder:

- General Contractor's Liability Insurance Certificate

- General Contractor's Workman's Compensation Insurance Certificate or exemption

Please Note: ACORD forms, while acceptable proof of General Liability Insurance, are NOT acceptable as proof of NYS Worker's Compensation Insurance or Disability Benefits Insurance coverage!

- General Contractor's Disability Insurance Certificate

D) Typical applications take 3-5 days to review.

E) Any erosion, runoff and siltation control measures must be inspected and approved before work can commence.

F) Length of validity. Permits shall be valid for up to six months from date of issue. The time period may be extended for good cause provided that an extension application is submitted prior to the expiration date.

G) Call 811 Before You Dig! You must call for a location request at least two working days but not more than 10 working days before any excavation starts.

H) **The applicant shall be responsible for:**

- a. Proper disconnection of all utilities including water, gas, electric, sewer, telephone, cable, etc.

- b. Obtaining a sewer disconnect permit from Onondaga County Plumbing.

- c. Calling 811 before bringing heavy equipment on site or excavating.

- d. Erosion, runoff, and siltation control measures in accordance with New York State guidelines.

- e. Dust, mud, and debris control on public highways.

- f. Maintaining fire department access to the site and maintaining fire extinguishers when required.

- g. Proper waste disposal.

- h. Reclamation, including suitable replacement of ground cover, topsoil and seeding.