

Village of Liverpool
Board of Trustees Meeting
February 27, 2023

A regular meeting of the Village of Liverpool Board of Trustees was held on February 27, 2023 at 7:00 PM at 310 Sycamore Street, Liverpool NY.

Present:	Gary White	Mayor
	Michael LaMontagne	Deputy Mayor
	Christina Fadden	Trustee
	Matthew Devendorf	Trustee
	Dennis Hebert	Trustee
	Richard Andino	Attorney
	Mary Ellen Sims	Village Clerk

Also present was Russ Tarby, Eagle News.

Mayor White called the meeting to order and Mayor White asked all those present to join in the pledge of allegiance.

Outstanding Issues Mayor White updated the outstanding issues as follows:

Vine Street- the remaining issues are the location of the trees and the decorative poles. The village needs to meet with National Grid for their input in placement. JK Tobin quoted tri-color birch trees. The Village can plant our own trees, if so desired.

Trash Study – no update

Records Management- Deputy Clerk Sandra Callahan is writing a grant to digitize the codes files.

Tree Committee- Tree committee is planning an event in Johnson Park to plant a new future Christmas tree. They will finalize plans at their March meeting.

Salt Shed- Reimbursement from Onondaga County has been requested in the amount of \$34,562.00

Public comment- none

Correspondence- none

Public hearing Local Law A- 2023- Local law overriding the Tax Levy Limit

Motion was made by Trustee Devendorf, seconded by Trustee Fadden, to open the public hearing on Local Law A- 2023 A local law overriding the Tax Levy Limit established in General Municipal Law Section 3-C in the Village of Liverpool.

Mayor White explained that this law generally limits the amount by which local governments can increase property tax levies to 2% or the rate of inflation, whichever is less. This law allows the governing board to override the tax levy limit with a supermajority vote.

Hearing no questions or comments, Mayor White asked for a motion to close the public hearing.

Motion was made by Trustee Devendorf, seconded by Trustee LaMontagne, to close the public hearing on Local Law A-2023.

Motion was made by Trustee Devendorf, seconded by Trustee Hebert, to adopt Local Law A- 2023, now known as Local Law 1- 2023 – A local law overriding the Tax Levy Limit. Motion Passed.

Removal of tree located on private property at 600 Second Street

Bill Reagan sent an inter-departmental memo, dated January 31, 2023 regarding hazardous tree removal, on private property located at 600 Second Street.

The tree is severely decayed and has a hollow trunk right where it branches into two large leaders. A large portion of the tree fell last fall. The remaining portion of the tree is at risk of falling onto the neighbor's garage. The neighbor also contacted the codes office.

The neighbor, at 602 Second Street hired a certified arborist to look at the tree. The arborist agreed that the tree needs to be removed.

The homeowner of 600 Second Street stated that she did not have the funds to have the tree removed at this time, but that she is fine with the Village having the work done and adding the cost added to her Village tax bill.

Attorney Andino stated that the Village should have something in writing from the owner stating that she is fine with the Village removing the tree and having the cost added to her tax bill, if it is not paid within 60 days of the invoice.

Motion was made by Trustee Hebert, seconded by Trustee Fadden to have the Village remove the tree, on private property located at 600 Second Street. The homeowner will receive the bill and if not paid within 60 days, the cost will be added to her Village Tax bill, in accordance with Village of Liverpool code Section 353-8. Motion Passed.

DPW Garage- potential projects

Village Engineer Greg Sgromo is putting together a scope of work and associated costs for exterior and interior upgrades to the DPW Garage. Mayor White suggested that the Village could use American Rescue Plan funds for these upgrades.

CNYRIC Technology upgrades

Clerk Sims briefed the Board on the request for technology upgrades. The computers in the police department need upgrades to Windows 10, a solid state hard drive upgrade, Microsoft office and one HP all in one computer.

The clerk's office is requesting lap top computers, with docking stations and large monitors. This request if granted, would permit the computers to be taken off site, if necessary.

The total cost for the police department would be approximately \$ 1680.00 and the clerk's office would be approximately \$ 2,615.00

Motion was made by Trustee Fadden, seconded by Trustee Devendorf, to approve the request for technology upgrades for the police department and the clerk's office for a total not to exceed \$ 4,500.

Roll Call Vote:

Trustee Fadden	Yes
Trustee Devendorf	Yes
Trustee Hebert	Yes
Trustee LaMontagne	Yes
Mayor White	Yes

Motion Passed.

InterMunicipal agreement between BOCES and Village of Liverpool for providing technology services

Mayor White stated that the cost to provide technology services for this year's contract is the same as last year's cost. There is no change in fees.

Motion was made by Trustee Hebert, seconded by Trustee Fadden to approve the InterMunicipal agreement between BOCES and Village of Liverpool for providing technology services. Motion Passed.

Request to open Village Museum and Willow Museum May 17th 2:00- 4:00 Pm for Syracuse antique club tour

Village Board granted the request to open Village Museum and Willow Museum on May 17th from 2:00 to 4:00 Pm for the Syracuse Antique Club to tour.

Discussion Seventh Street drainage project

Mayor White briefed the Board on the Seventh Street Drainage Project proposal. Last year, Engineer Sgromo presented plans for the mitigation of the standing water on Seventh Street between Hickory Street and Birch Street. The estimate for the project, at that time, was approximately \$195,000. The design fee for the engineer has already been paid.

Mayor White would like to get this project out to bid, with construction to be completed this construction season.

Trustee Fadden commented that the Village should monitor closely to be sure the trees along this stretch are not damaged. She stated she is in favor of proceeding. The Village Board needs a cost estimate.

Motion was made by Trustee Devendorf, seconded by Trustee LaMontagne, to authorize Engineer Sgromo to give the Village a cost estimate for the project, to prepare the bid documents and to get the bid out for this construction season.

Roll Call Vote:

Trustee Fadden	Yes
Trustee Devendorf	Yes
Trustee Hebert	Yes
Trustee LaMontagne	Yes
Mayor White	Yes

Motion Passed.

Omni Renewables

The Village Board requested the representative from Omni Renewables, Sam Doubleday, come to the next meeting to present the program.

Permission to hold CPR training for Village Employees from TLC – cost \$20.00 per person

The Village Board strongly agreed that CPR training for Village personnel is vital and agreed to the training at the cost of \$20.00 per person.

Authorization to offer full time employment to Travis Logan as a Motor Equipment Operator at the starting rate of \$22.00 an hour.

Motion was made by Trustee Hebert, seconded by Trustee LaMontagne, to offer full time employment to Travis Logan as an MO at the starting rate of \$22.00 an hour, with a six month probation period.

Roll Call Vote:

Trustee Fadden	Yes
Trustee Devendorf	Yes
Trustee Hebert	Yes

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Trustee LaMontagne Yes
Mayor White Yes

Motion Passed.

Discussion on recognizing Donald Condon’s past service to the Village on the 10 year anniversary of his death

Mayor White and the Board of Trustees agreed that they are willing to consider past residents that have died and hold a day of recognition for them as a group. They are reviewing how to do this in an appropriate manner.

Comprehensive Plan

The Village adopted the Comprehensive Plan in August 2006. The plan is titled “Comprehensive Plan 2025”. Mayor White stated that the title indicates that it would need to be updated by the year 2025. The updating will take approximately 2 years. Mayor White would like to get the cost to update to the Comprehensive Plan in this year’s budget. In 2013, the Design Guidelines cost was \$65,000.

HVAC engineering services

C & S Engineers presented a proposal in December 2022 to provide engineering services associated with the HVAC roof top unit replacements at Village Hall for a cost of \$6, 240

Dunn & Sgromo presented a proposal to provide engineering services associated with the HVAC roof top unit replacements for a total not to exceed \$6,000.

Motion was made by Trustee Fadden, seconded by Trustee Hebert, to approve Dunn & Sgromo’ s proposal to provide engineering services associated with the HVAC roof top units for a total not to exceed \$6,000.

Roll Call Vote:

Trustee Fadden Yes
Trustee Devendorf Yes
Trustee Hebert Yes
Trustee LaMontagne Yes
Mayor White Yes

Motion Passed.

Police STATS

Trustee Devendorf gave the following STATS for the Police Department for the month of January

159 Traffic Stops
133 Tickets issued
5 DWI arrests
10 Accidents Investigated
2 Parking Tickets issued
50 Residential Property checks
230 Business Checks
569 Incidents/ Calls for service/ Incidents

The Liverpool Police Department arrested a total of 31 individuals with 41 charges filed.

Overnight parking is now in effect. The parking of a vehicle is prohibited on all highways within the Village between 12:00 am and 8:00 AM from November 1st to April 15th. The parking of a vehicle in the Village

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business District is prohibited between the hours of 2:00 am and 8:00 am from November 1st to April 15th.

Ofc. Albanese has completed his Field Training with zero deficiencies and is currently working the overnight shift.

Ofc. Lukins (Part Time) and Sgt Edwards have accepted new part time police jobs with the Syracuse Regional airport. This has created more shifts to be covered by full time officers. Currently we have full time officers working 6 days a week in order to maintain 24/7 coverage.

DPW STATS

Trustee LaMontagne presented the following STATS for the DPW Department for the month of January:

Yard Waste—is complete but will continue to pick up bags as needed
8 UFPO's for month of January
10 Sewer Maintenance calls
Sewer Repairs –502 Balsam Street
Tree work- None

CODES REPORT

Trustee Hebert read the following STATS for the month of January:

- A. New Project Application Reviews 9
 - B. Permits Approved or Extended 2
 - C. Construction Inspections 9
 - D. Certificates of Compliance 9
 - E. Complaint Inspections 5
 - F. Fire Code Inspections 5
 - G. Miscellaneous Inspections 13
 - H. Rental Dwelling Inspections 14
 - I. Violation Inspections/ Re-inspections 22
 - J. Letters / Notices / Citations 31
 - K. Signs Removed From Village Property 11
 - L. Miscellaneous Recorded Actions 51
- Total: 181

Total Construction Project Values: \$ 16,285
Total of All Fees Collected: \$ 329.00

Financial – Approve Abstracts

Motion was made by Trustee Fadden, seconded by Trustee Devendorf to approve Abstract # 7 General fund claims # 532-588 in the amount of \$79,741.66, Sewer Fund claim # 589 in the amount of \$ 4,945.91, TA fund, claim # 590 in the amount of \$156.62 and HA fund, claim # 591 in the amount of \$8,742.53.

Roll Call Vote:

Trustee Fadden	Yes
Trustee Devendorf	Yes
Trustee Hebert	Yes
Trustee LaMontagne	Yes
Mayor White	Yes

Motion Passed.

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Monthly Report of Treasurer

Clerk Sims presented the Board with the monthly report for January 2023.

Transfers

Motion was made by Trustee Fadden, seconded by Trustee Devendorf, to approve the transfers 1-12
Motion Passed.

Approve Minutes January 30, 2023

Motion was made by Trustee Hebert, seconded by Trustee Fadden to approve the minutes
Of January 30, 2023. Motion Passed.

Adjournment

Motion was made by Trustee Devendorf, seconded by Trustee LaMontagne, to adjourn the meeting.
Meeting was adjourned at 8:23 pm. Motion Passed.

Respectfully submitted,

Mary Ellen Sims, Village Clerk