

Village of Liverpool  
Board of Trustees  
Regular Meeting January 30, 2023

A regular meeting of the Village of Liverpool Board of Trustees was held on January 30, 2023 at 7:00 PM at 310 Sycamore Street, Liverpool NY.

Present:	Gary White	Mayor
	Michael LaMontagne	Deputy Mayor
	Christina Fadden	Trustee
	Matthew Devendorf	Trustee
	Dennis Hebert	Trustee
	Richard Andino	Attorney
	Mary Ellen Sims	Village Clerk

Also present were Justice LaValle, Chief Unger and Russ Tarby.

Mayor White called the meeting to order and Mayor White asked all those present to join in the pledge of allegiance.

**Outstanding Issues** Mayor White updated the outstanding issues as follows:  
Main Street Grant – submitted to Community Development January 23rd

Trees- some of the newly planted trees are leaning. The Ballantyne's are helping to stake those trees.

Vine Street- The placement of the decorative poles is still outstanding. The Village needs to sit down with National Grid to discuss.

Trash study- Mayor White started that at the last Mayor's meeting, OCCRA representatives discussed the use of tote cans two – three years from now. There are grants to help with the cost of the totes. Trustee Fadden will reach out for cost comparisons.

HVAC- waiting for Engineer Sgromo's quote

**Public comment- none**

**Correspondence**

Letter, dated January 13th from the Liverpool First United Methodist Church was received thanking the village for the opportunity for Main Street Beautification Grant. The Church used the grant funds to renovate their building located at 600 Oswego Street.

**Intergovernmental agreement Onondaga County Soil and Water Conservation District and Village of Liverpool**

Motion was made by Trustee Fadden, seconded by Trustee Devendorf, to approve the 2023 intergovernmental agreement with compensation capped at \$4,000 for the arborist..

Roll Call:

Trustee Fadden	Yes
Trustee Devendorf	Yes
Trustee Hebert	Yes
Trustee LaMontagne	Yes
Mayor White	Yes

Motion Passed

**Approve transfer of \$13,019 from unreserved fund balance to .1 personnel accounts to fund recent raises and approve transfer of \$10,829.00 from contingent line to .1 personnel accounts.**

Motion was made by Trustee Fadden, seconded by Trustee Devendorf, to approve the transfer of \$13,019 from unreserved fund balance to .1 personnel accounts to fund recent raises and approve transfer of \$10,829.00 from contingent line to .1 personnel accounts. Motion Passed

**Introduce Local Law A- 2023 Tax Limit Override and call public hearing for February 27, 2023 at 7:01 pm**

Trustee Devendorf introduced proposed Local Law No. A-2023, relating to the ability of the Village of Liverpool to override the limit on the amount of real property taxes that may be levied by the Village of Liverpool pursuant to the Municipal Home Rule Law and pursuant to General Municipal Law §3-c, and to allow the Village of Liverpool to adopt a Village budget for the fiscal year 2023 in excess of the “tax levy limit,” and made the following motion, which was seconded by Trustee Fadden:

**WHEREAS**, no other agency has the legal authority or jurisdiction to approve or directly undertake the enactment of Local Laws in the Village of Liverpool, such that there are no other involved agencies within the meaning of the New York State Environmental Quality Review Act (SEQR) with respect to the proposed enactment of said Local Law, with the result that the Village Trustees shall act as lead agency in this matter; and

**WHEREAS**, the adoption to said Local Law is an unlisted action for purposes of environmental review under SEQR; and

**WHEREAS**, the Village Board has determined that a short environmental assessment form (EAF) shall be required in connection with this matter; and

**WHEREAS**, the said EAF has been prepared and has been reviewed by the Village Board; and

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**WHEREAS**, the Village Board has considered the adoption of said Local Law, has considered the criteria contained in 6 N.Y.C.R.R. Part 617.7 and has compared the impacts which may be reasonably expected to result from the adoption of said Local Law against said criteria.

**NOW, THEREFORE, IT IS**

**RESOLVED AND DETERMINED** that the enactment of this proposed local law is an unlisted action under SEQR, that there are no other involved agencies and the Village Board shall act as lead agency; and it is further

**RESOLVED AND DETERMINED**, the Village Board has determined this action shall have no significant adverse impact on the environment; that, accordingly, an environmental impact statement (EIS) shall not be required; and that this resolution shall constitute a negative declaration under SEQR; and it is further

**RESOLVED AND DETERMINED** that the Village Board of Trustees shall conduct a public hearing as to the enactment of proposed Local Law A-2023 at the Village of Liverpool Village Hall, 310 Sycamore Street, Liverpool, New York on February 27, 2023, at 7:01 p.m. or as soon thereafter as the matter can be heard, at which time all persons interested on the subject shall be heard.

The question of the foregoing Resolution was duly put to a vote and, upon roll call, the vote was as follows:

<b>Hon. Dennis Hebert</b>	<b>Trustee</b>	<b>Voted</b>	<b>Yes</b>
<b>Hon. Michael LaMontagne</b>	<b>Trustee</b>	<b>Voted</b>	<b>Yes</b>
<b>Hon. Matthew Devendorf</b>	<b>Trustee</b>	<b>Voted</b>	<b>Yes</b>

<b>Hon. Christina Fadden</b>	<b>Trustee</b>	<b>Voted</b>	<b>Yes</b>
<b>Hon. Gary C. White</b>	<b>Mayor</b>	<b>Voted</b>	<b>Yes</b>

The foregoing Resolution was thereupon declared duly adopted.

**Resolution supporting participation in the Storm water Coalition Staff Services and Education Compliance Assistance Program. Yearly cost to participate is \$3,600**

Motion was made by Trustee Fadden, seconded by Trustee Hebert, to adopt the resolution Supporting participation in the Storm water Coalition staff Services and Education compliance Assistance Program. Yearly cost to participate is \$3,600.

Roll Call:

Trustee Fadden	Yes
Trustee Devendorf	Yes
Trustee Hebert	Yes
Trustee LaMontagne	Yes
Mayor White	Yes

Motion Passed

**DPW Garage- potential projects**

Trustee LaMontagne compiled a list of potential projects for the DPW garage. The building is in need of some extensive repairs. Mayor White stated that perhaps there are some grants that would help deter the cost.

Mayor White will reach out to Engineer Greg Sgromo to put together a scope of work. The Village may need to put the scope of work out to bid. The Village could use American Rescue Plan money for the work.

**CNYRIC Technology upgrades**

Clerk Sims explained that last year, we reached out to CNYRIC to inquire and secure pricing proposals for upgrades to Police and Clerk's computers. Two of the computers will be upgraded to Windows 10 operating system, three computers need to be replaced due to the age of the computers and Microsoft office will be upgraded.

The pricing proposal was updated with current prices on January 17, 2023. Total cost is \$3,718.49. The money is in the departments budgets.

Judge LaValle suggested that we reach out to Eric Driscoll, NY Courts IT, to inquire about the possibility of docking stations and lap top computers with large monitors. The use of lap top computers would be a benefit, if employees needed to work from home.

Clerk Sims will reach out to NY courts IT department.

**Police STATS**

Trustee Devendorf gave the following STATS for the Police Department for the month of December:

136 Traffic Stops

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155 Tickets issued  
8 DWI arrests  
14 Accidents Investigated  
0 Parking Tickets issued  
146 Residential Property checks  
117 Business Checks  
515 Incidents/ Calls for service/ Incidents

The Liverpool Police Department arrested a total of 32 individuals with 63 charges filed.

The Liverpool Police Department had the following stats for 2022:

2522 Traffic Stops  
2610 Tickets issued  
24 DWI arrests  
105 Accidents Investigated  
54 Parking Tickets issued  
1093 Residential Property checks  
2930 Business Checks  
7353 Incidents/ Calls for service/ Incidents

The Liverpool Police Department arrested a total of 528 individuals with 700 charges filed for 2022...

Overnight parking is now in effect. The parking of a vehicle is prohibited on all highways within the Village between 12:00 am and 8:00 AM from November 1st to April 15th. The parking of a vehicle in the Village business District is prohibited between the hours of 2:00 am and 8:00 am from November 1st to April 15th.

Phase II training for Justin Rushlow has no noticed deficiencies at this time.

The department has finalized a background investigation of applicant Dominic Albanese. Chief Unger I requests authorization to offer full time employment to Mr. Albanese. Mr. Albanese has successfully completed all necessary steps per NYDCJS for hiring per Professional Policing Standards Act.

Motion was made by Trustee Devendorf, seconded by Trustee Hebert, to authorize Chief Unger to make an offer of employment to Dominic Albanese for a full time police officer position at step three salary of \$56,201.84, step two vacation time, sick days and personal time to be pro-rated, with probation time of one year.

Roll Call Vote:

Trustee Fadden	Yes
Trustee Devendorf	Yes
Trustee Hebert	Yes
Trustee LaMontagne	Yes
Mayor White	Yes

Motion Passed.

### DPW STATS

Trustee LaMontagne presented the following STATS for the DPW Department for the month of December:

Yard Waste—is complete but will continue to pick up bags as needed

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10 UFPO's for month of October

10 Sewer Maintenance calls

Sewer Repairs –None at this time

Tree work- None

Liverpool is the Place summer concert series is approved.

**CODES REPORT**

Trustee Hebert read the following STATS for the month of December:

- A. New Project Application Reviews 9
  - B. Permits Approved or Extended 9
  - C. Construction Inspections 12
  - D. Certificates of Compliance 7
  - E. Complaint Inspections 6
  - F. Fire Code Inspections 1
  - G. Miscellaneous Inspections 14
  - H. Rental Dwelling Inspections 10
  - I. Violation Inspections/ Re-inspections 11
  - J. Letters / Notices / Citations 42
  - K. Signs Removed From Village Property 36
  - L. Miscellaneous Recorded Actions 25
- Total: 182

Total Construction Project Values: \$ 548,000

Total of All Fees Collected: \$ 3,954

Codes department is researching sample codes for short term rentals.

**Financial – Approve Abstracts**

Motion was made by Trustee Fadden, seconded by Trustee Devendorf to approve Abstract # 8 General fund claims # 465-531 in the amount of \$269,094.03 and Sewer Fund claim # 464 in the amount of \$ 24,252.18.

Roll Call Vote:

Trustee Fadden	Yes
Trustee Devendorf	Yes
Trustee Hebert	Yes
Trustee LaMontagne	Yes
Mayor White	Yes

Motion Passed.

**Monthly Report of Treasurer**

Clerk Sims presented the Board with the monthly report for December 2022.

**Transfers**

Motion was made by Trustee Fadden, seconded by Trustee Devendorf, to approve the transfers 1-8.  
Motion Passed.

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**Approve Minutes December 19, 2022 and January 13, 2023**

Motion was made by Trustee Fadden, seconded by Trustee Hebert to approve the minutes of December 19, 2022. Motion Passed.

Motion was made by Trustee Devendorf, seconded by Trustee LaMontagne to approve the minutes of January 13, 2023. Motion Passed. (Trustee Hebert and Trustee Fadden abstained)

**Adjournment**

Motion was made by Trustee LaMontagne, seconded by Trustee Devendorf, to adjourn the meeting. Meeting was adjourned at 7:59 pm. Motion Passed.

Respectfully submitted,

Mary Ellen Sims, Village Clerk