

Village of Liverpool

310 Sycamore Street
Liverpool NY 13088-4943

Village Clerk Office

Ph: 315-457-3441 x2
Fx: 315-457-5119

**F.O.I.L. APPLICATION FOR ACCESS OF PUBLIC RECORDS
To Records Access Officer**

Applicant Name/Agency _____

Address _____

Phone # _____

Fax # _____

I hereby apply to inspect the following existing record(s):

_____ X _____
printed name signature date

NOTE: there is a \$.25 per page fee for copies

- Approved Denied
- Record cannot be found Record does not exist or is not maintained by this agency

Copies of denied applications will be mailed to: Committee On Open Government
NYS Dept of State
41 State Street
Albany NY 12231

You have a right to appeal a denial of this application to the Records Access Officer, who must fully explain his/her reasons for such denial in writing within 10 days of receipt of appeal.

I hereby appeal: X _____
signature date

	Office Use Only
Applicant Contact Log:	

