

Village of Liverpool Planning Board  
Meeting Minutes  
Monday November 26, 2012  
7:00 PM

Present: Joseph Ostuni, Chairman  
Tom Tartaglia  
John Eallonardo  
Peter Osborne  
Michael Tremont, Atty  
Mary Ellen Sims, Secretary

Absent: Michael LaMontagne  
James Taft

**Call to Order**

Chairman Ostuni called the meeting to order at 7:00 PM and led those present in the Pledge of Allegiance.

**Adoption of minutes**

Motion was made by Tom Tartaglia, seconded by John Eallonardo, to adopt the minutes from October 22, 2012 . Motion Passed.

**Old Business**

**Revised Site Plan parking and enclosed deck at 108- 110 South Willow Street**

Chairman Ostuni stated that the only outstanding issue is the term for the temporary parking lease agreement. This lease term needs to be extended beyond 12/31/2012. As soon as this is available, the Village will receive a copy for their files.

SEQR and lead agency has been completed for this application. Onondaga County took no position on this application.

Motion was made by Peter Osborne, seconded by Tom Tartaglia, to approve the revised site plan for temporary parking and the enclosure of a portion of the rear deck, based on a map by Lehr Land Surveyors, dated 9/21/2012, revised 10/8/2012, drawing 12-1-43, contingent upon the extension of the lease agreement beyond 12/31/2012 and such copy be presented to the Village of Liverpool upon completion. Motion Passed.

**Revised Site Plan review application of St. Joseph's Hospital Health Center Properties for property located at 724 Oswego Street, tax map # 003-01-22.3 for revised site plan to add tarvia extension to existing driveway and to extend parking spaces to accommodate 2 vehicles.**

This application was sent to the Onondaga County Planning Board for referral and that Board determined that said referral will have no significant adverse inter-community or county – wide implications. The Board offered the comment that the Village discourages front yard parking in walkable urban environments, and the municipality and the applicant are encouraged to protect the pedestrian – friendly character of this residential neighborhood by retaining the lawn or if parking is allowed, establishing a hedge or fence between the sidewalk and parking area.

Hearing no questions, Chairman Ostuni asked for a motion. Peter Osborne recused himself from this proposed motion and did not vote

Motion was made by Tom Tartaglia, seconded by John Eallonardo, to approve the revised site plan for 724 Oswego Street to add a tarvia extension to existing driveway and to extend parking spaces to accommodate 2 vehicles, based on a map by Appel Osborne, dated 9/16/2012. Motion Passed.

**Application for revised site plan 400 First Street ( Cobblestone) for the addition of a small deck on the side of the building approximately 7' x 31'**

This application was resubmitted by the applicant for the addition of a small deck on the Tulip Street side of the building. The addition is approximately 7' x 31'. The addition will have approximately 5-6 chairs.

Currently, there are 15 parking spaces on site. Cobblestone leased 3 spaces to JGB during the daytime hours for use by their tenants at 401 First Street. The required spaces for the Cobblestone is 13.

Chairman Ostuni completed page 2 of the SEQR form.

Motion was made by Tom Tartaglia, seconded by John Eallonardo, to accept the application for revised site plan for 400 First Street for the addition of a small deck on the Tulip Street side of the building. Motion Passed ( Peter Osborne voted no)

Motion was made by Tom Tartaglia, seconded by John Eallonardo, that for SEQR purposes the application for revised site plan for 400 First Street ( Cobblestone) for the addition of a small deck on the side of the building be declared a negative declaration and that the Liverpool Planning Board be declared lead agency. Motion Passed.

Motion was made by Tom Tartaglia, seconded by John Eallonardo, to call a public hearing for this application for December 17<sup>th</sup> at 6:01 PM. Motion Passed.

**New Business:**

**Application from Peter and Theresa Talev, 201 Second Street for revised site plan to expand the rear parking area ( approximately 23' x 40' )**

Peter Talev appeared before the Board to explain his proposed plan to enlarge the rear parking area and to landscape the area. Currently, there is gravel, asphalt, grass and flag stones in the rear area, in addition to parking for four cars.

Mr. Talev, completed a walk way in the rear of the property and desires to make the back area more aesthetically pleasing. He is requesting approximately 4 more parking spaces.

The Planning Board had questions as to need for additional parking spaces. Mr. Talev responded that he began the excavation of the area and did not realize that he would need planning board site plan approval. He stated that he is open to any suggestion from the board regarding the request for additional spaces and the landscaping plan.

The building is approximately 2,600 square feet, with two tenants. His business occupies most of the space and Midstate Music occupies a smaller space. Bill Reagan stated that Code requires 13 spaces for this parcel, with 50 % being permitted to be on- street.

Currently, there are 4 parking spaces on site and 4 directly in front of the building.

Chairman Ostuni asked Mr. Talev about the pole sign in front of the property. He asked Mr. Talev if he had any plans to change the pole sign to a ground sign. Mr. Talev said that he had not thought of any changes to the sign. Codes will check if the sign is on Village property and what was approved regarding the sign.

Peter Osborne asked about the fence that is between this property and the Wells Fargo Property. Mr. Talev stated that it is a barbed wire fence that he has partially removed.

Peter Osborne asked if Mr. Talev could lose the last parking space closest to Second Street and add more green space to that area. Mr. Osborne also suggested that the parking area be asphalt, instead of gravel. Mr. Talev stated that he could lose the parking space closest to Second Street and add more green space and that he would consider asphalt after the winter and the area settles.

Peter Osborne asked if Mr. Talev would consider planting trees in the same area as the proposed burning bushes are being planted. Mr. Talev stated that there are trees in the Village right of way between the sidewalk and the road but would consider any recommendations from the Planning Board regarding what to plant and where.

Mr. Talev will be on the agenda for the next meeting with the following items:

- New sketch plan showing new sidewalk

- Parking spaces to scale

- Tarvia area shown on map

- Complete accurate sketch of the parcel

This will be on the December agenda, SEQR, lead agency and referral to the County are open items that will be addressed at that time.

#### **Reschedule meeting for December due to the Holiday**

Motion was made by Peter Osborne, seconded by Tom Tartaglia, to reschedule the meeting for December from December 24<sup>th</sup> to December 17<sup>th</sup> at 6:00 PM. Motion Passed.

#### **Adjournment**

Motion was made by Tom Tartaglia, seconded by John Eallonardo, to adjourn the meeting. Meeting was adjourned at 8:16 PM. Motion Passed.

Respectfully submitted,

Mary Ellen Sims  
Planning Board Secretary