

REVISED
Village of Liverpool
Village Board of Trustees Meeting
November 21, 2016
Agenda

- 7:00 PM** Call to order/ pledge of allegiance
- Approval of minutes** October 17, 2016 and November 9, 2016
- Report of Officers**
- Mayor** Andrew Trombley Director Purchasing Onondaga County
Authorization to enter into 2017- 2018 Agreement for the use of OCRRRA Solid Waste Management System (Hauler Contract)
Employee Handbook changes
Request for a Revocable License Agreement – 303 Fourth Street
Schedule a public hearing for revocable license agreement – December 19th
- DPW** Monthly Report
Approve park usage requests
Tree Lighting Ceremony in the Village of Liverpool
- Police** STATS
Approval of hiring of Part time officer
Discussion on Section 368-35 Parking fines
- Codes** STATS/demolition request – 804 Tulip Street
- Historian** Letter on behalf of Historical Association
- FINANCIAL** Approve Abstracts/ Approve Transfers
Audit recap for fiscal year ending 2016

Public Comment Period/ Correspondence

Board may enter into executive session

ADJOURNMENT

ABSTRACT OF AUDITED VOUCHERS

General Fund

A

Village of Liverpool

Onondaga County, NY

Date of Audit: 11-21-2016

Abstract #6

Claim #292-371

Total Claims \$87,704.91

To the Treasurer:

The claims on this abstract having been presented to the Board of Trustees of the Village of Liverpool, and having been duly audited and allowed in the amounts as shown on the above-mentioned date,

You are hereby authorized to pay to each of the listed claimants the amount allowed upon his claim appearing opposite his name.

In witness whereof, I have hereunto set my hand as Mayor of the Village of Liverpool this 21st day of November 2016;

Mayor

Trustee

Date

Trustee

Date

Trustee

Date

Trustee

Date

VILLAGE OF LIVERPOOL
Abstract of Unaudited Vouchers
GENERAL FUND

Total Claims: \$87,704.91

11/21/2016

Number 006

Voucher #	Claimant	Account #	Amount	Check	Date
292	AT&T MOBILITY 287249542231X10192016/POLICE CELL PHONES	A3120.41	112.11	23446	11/02/2016
292	AT&T MOBILITY DPW CELL PHONES	A5010.4	74.75	23446	11/02/2016
293	EXCELLUS HEATH PLAN - GROUP 13247652/MEDICAL - ACTIVES	A9060.8	7,692.53	23447	11/02/2016
293	EXCELLUS HEATH PLAN - GROUP MEDICAL - RETIREES	A9060.81	6,485.41	23447	11/02/2016
294	EXCELLUS HEATH PLAN - GROUP 511238-5016/DENTAL - ACTIVES	A9060.8	765.25	23448	11/02/2016
294	EXCELLUS HEATH PLAN - GROUP DENTAL - RETIREES	A9060.81	817.52	23448	11/02/2016
295	EXCELLUS HEATH PLAN - GROUP 13185155/OVER 65	A9060.81	1,553.15	23449	11/02/2016
296	JOHN CLEMENT NOVEMBER 2016/INSURANCE CONTRIBUTION	A9060.81	143.57	23450	11/02/2016
297	NATIONAL GRID GLEASON CENTER	A1620.410	204.88	23451	11/02/2016
297	NATIONAL GRID GLEASON CENTER	A1620.411	71.28	23451	11/02/2016
297	NATIONAL GRID VILLAGE HALL - GAS	A1620.421	43.09	23451	11/02/2016
297	NATIONAL GRID VILLAGE HALL	A1620.422	589.44	23451	11/02/2016
297	NATIONAL GRID DPW GARAGE	A5132.42	51.53	23451	11/02/2016
297	NATIONAL GRID DPW GARAGE	A5132.43	183.55	23451	11/02/2016
297	NATIONAL GRID STREET LIGHTS	A5182.4	3,410.61	23451	11/02/2016
297	NATIONAL GRID VL020/STREET LIGHTS	A5182.41	53.19	23451	11/02/2016
297	NATIONAL GRID STREET LIGHTS - VINE ST	A5182.41	253.39	23451	11/02/2016
297	NATIONAL GRID TULIP ST. LITE	A5182.41	87.81	23451	11/02/2016

VILLAGE OF LIVERPOOL
Abstract of Unaudited Vouchers
GENERAL FUND

Total Claims: \$87,704.91

11/21/2016

Number 006

Voucher #	Claimant	Account #	Amount	Check	Date
297	NATIONAL GRID STREET LIGHTS	A5182.41	111.56	23451	11/02/2016
297	NATIONAL GRID WASHINGTON PARK	A7110.41	101.17	23451	11/02/2016
297	NATIONAL GRID JOHNSON PARK	A7110.41	81.82	23451	11/02/2016
298	LEVEL 3 COMMUNICATIONS LLC 106251360/VILLAGE HALL PHONE	A1620.424	268.06	23452	11/02/2016
298	LEVEL 3 COMMUNICATIONS LLC DPW GARAGE	A5132.41	47.86	23452	11/02/2016
298	LEVEL 3 COMMUNICATIONS LLC HISTORIAN	A7510.41	30.62	23452	11/02/2016
299	TIME WARNER HIGH SPEED ONLINE 202-776989102-001/HISTORIAN ISP	A7510.45	79.95	23453	11/02/2016
300	VERIZON 653-093-416-0001-02/GARAGE ISP	A5010.4	69.98	23454	11/02/2016
301	VISION SERVICE PLAN 300079960001/VISION - ACTIVES	A9060.8	141.88	23455	11/02/2016
301	VISION SERVICE PLAN VISION - RETIREES	A9060.81	172.42	23455	11/02/2016
302	ACCURATE BACKGROUND INV. INC. 11338/BACKGROUND CHECKS	A1325.4	125.00		
303	BONADIO & CO., LLP BN125219/2016 AUDIT	A1320.4	12,000.00		
303	BONADIO & CO., LLP BN127495/2016 AUDIT	A1320.4	4,000.00		
304	BEST BUY BUSINESS ADVANTAGE 2438595/MICROSOFT OFFICE	A7510.43	161.99		
305	BROWNELLS, INC. 1272694.01/GUN PARTS & SUPPLIES	A3120.498	145.73		
306	BUSH ELECTRONICS INC 2928435/3801 - WINDOW GUARDS	A3120.21	224.10		
306	BUSH ELECTRONICS INC 2928434/REMOVE EQUIPMENT	A3120.495	1,216.80		
306	BUSH ELECTRONICS INC 2928433/CHIEF'S CAR - REMOVE EQUIPMENT	A3120.495	270.00		
307	CDW GOVERNMENT FQJ9800/MACBOOK PRO	A7510.2	1,339.87		

VILLAGE OF LIVERPOOL
Abstract of Unaudited Vouchers
GENERAL FUND

Total Claims: \$87,704.91

11/21/2016

Number 006

Voucher #	Claimant	Account #	Amount	Check	Date
308	CITY ELECTRIC COMPANY, INC. 1063561-00/LAMP BALLAST	A5132.45	48.96		
308	CITY ELECTRIC COMPANY, INC. 1063561-01/CLEAR TUBE GUARD	A5132.45	107.52		
308	CITY ELECTRIC COMPANY, INC. 1053773-01/LAMP	A5132.45	31.32		
309	COPQUEST INC 411607/TRAINING ROUNDS	A3120.498	195.00		
310	CNY SECURITY SOLUTIONS LLC 485/SET UP IN CAR CAMERAS	A3120.496	682.50		
311	TOWN OF CAMILLUS 1006565/HARDFILL	A8560.43	94.10		
312	COSTELLO COONEY & FEARON 211058/GENERAL MATTERS	A1420.4	1,102.50		
312	COSTELLO COONEY & FEARON 211100/LABOR MATTERS	A1420.41	382.50		
313	D.G. LAWN MAINTENANCE INC. 1424/LABOR - CLEAN DEBRIS/WEEDS	A7110.47	148.50		
314	DELTA SONIC 8974847/2012 CHARGER DETAILING	A3120.495	83.99		
315	DIGITAL-ALLY 1089708/WI-FI ADAPTER AND CABLE	A3120.496	315.00		
316	DUNN & SGROMO ENGINEERS, PLLC 7387/MEYER MANOR APARTMENTS	A1440.4	294.00		
316	DUNN & SGROMO ENGINEERS, PLLC 7389/MS4 ANNUAL REPORT	A1440.42	587.00		
317	EASTERN IN540879/HISTORIAN COPY CHARGES	A7510.43	9.67		
318	EVIDENT CRIME SCENE PRODUCTS 110891A/EVIDENCE BAGS	A3120.43	55.43		
319	FIRST AUTOMOTIVE INC 24047/3800-45 DAY NYSI OLF/SWAY BAR	A3120.495	267.68		
319	FIRST AUTOMOTIVE INC 24044/3802-45 DAY/OLF/AIR FILTER	A3120.495	90.66		
319	FIRST AUTOMOTIVE INC 24053/3803-45 DAY/OLF/AIR FILTER	A3120.495	90.66		
319	FIRST AUTOMOTIVE INC 24057/CHIEFS CAR/45 DAT IKF	A3120.495	60.85		

VILLAGE OF LIVERPOOL
Abstract of Unaudited Vouchers
GENERAL FUND

Total Claims: \$87,704.91

11/21/2016

Number 006

Voucher #	Claimant	Account #	Amount	Check	Date
319	FIRST AUTOMOTIVE INC 24309/CHIEFS CAR/SNOW TIRES/ALIGN	A3120.495	412.80		
319	FIRST AUTOMOTIVE INC 246303/3803- MOUNT SNOW TIRES	A3120.495	80.00		
319	FIRST AUTOMOTIVE INC 24304/3802-MOUNT SNOW TIRES	A3120.495	80.00		
319	FIRST AUTOMOTIVE INC 24305/3801-MOUNT SNOW TIRES	A3120.495	80.00		
319	FIRST AUTOMOTIVE INC 24302/3800-MOUNT SNOW TIRES	A3120.495	80.00		
320	FRADON LOCK 108798/REPAIR/REPLACE PUSH PADDLE	A1620.46	160.00		
321	J E FISHER CONSTRUCTION CO INC 12183/HARDFILL	A8140.4	480.00		
322	THE GARAM GROUP, LLC CR22113/SYSTEM ENGINEER TIME	A1620.428	706.60		
323	GO DADDY 1038646489/SSL CERTIFICATE - EMAIL	A1620.428	149.99	WIRE	11/16/2016
324	GRAINGER INC 9258944090/BATTERY	A1620.46	48.72		
325	HIAWATHA FASTENERS 405483/PARTS & SUPPLIES	A5110.42	260.98		
326	IRR SUPPLY CENTERS 48122007-00/PARTS	A5132.45	2.12		
327	J C SMITH 1228050/JACKET/CAP/GLOVES	A5110.42	129.32		
328	JEROME FIRE EQUIPMENT	A1620.412	24.00		
328	JEROME FIRE EQUIPMENT 0152410/FIRE EXTINGUISHER INSPECTION	A1620.46	184.00		
328	JEROME FIRE EQUIPMENT	A5132.45	84.00		
329	LAWMEN SUPPLY COMPANY OF NJ 00708632_SNV/SHIPPING - OMITTED	A3120.491	14.28		
330	LIVERPOOL LUMBER 1610-112522/DECK SCREWS	A5132.45	11.94		
330	LIVERPOOL LUMBER 1610-113569/2X2X6 TREATED	A5132.45	284.47		
330	LIVERPOOL LUMBER 1610-113624/COATED SINKERS	A5132.45	1.81		

VILLAGE OF LIVERPOOL
Abstract of Unaudited Vouchers
GENERAL FUND

Total Claims: \$87,704.91

11/21/2016

Number 006

Voucher #	Claimant	Account #	Amount	Check	Date
330	LIVERPOOL LUMBER 1610-113620/DECK SCREWS	A5132.45	4.84		
331	LOWES COMMERCIAL SERVICES 912775/CLEANING SUPPLIES	A1620.413	50.00		
331	LOWES COMMERCIAL SERVICES	A1620.46	100.00		
332	LUDOVICO ELECTRIC INC 1016/REPLACE BALLAST/COURT CLERK	A1620.46	160.00		
332	LUDOVICO ELECTRIC INC DPW GARAGE BREAKER BOX	A5110.42	674.00		
333	MAMI OF CNY INC S16-13414/INTERPRETOR	A1110.44	140.00		
334	MARY KAY MANNS COBRA/REIMBURSEMENT - CANCELLED	A9060.81	1,193.10		
335	MICHAEL P NEVERETTE REIMBURSEMENT/CELL PHONE COVER	A5010.43	39.96		
336	NAPA AUTO PARTS 737026/BATTERY	A3120.493	12.98		
336	NAPA AUTO PARTS 732615/JACK STAND	A5110.43	33.30		
336	NAPA AUTO PARTS 734383/BATTERY	A5110.43	11.98		
336	NAPA AUTO PARTS 734781/TAIL LAMP	A5110.43	3.49		
336	NAPA AUTO PARTS 734825/TAR REMOVER	A5110.43	6.99		
336	NAPA AUTO PARTS 735182/AUTO MAINTAINER	A5110.43	34.99		
336	NAPA AUTO PARTS 735591/SUPPLIES	A5110.43	64.86		
336	NAPA AUTO PARTS 734715/PARTS	A5110.43	19.75		
336	NAPA AUTO PARTS 734817/CREDIT	A5110.43	-0.48		
337	NICHOLS SUPERMARKET SUPPLIES	A1620.46	8.28		
337	NICHOLS SUPERMARKET DRANO	A5132.45	4.29		

VILLAGE OF LIVERPOOL
Abstract of Unaudited Vouchers
GENERAL FUND

Total Claims: \$87,704.91

11/21/2016

Number 006

Voucher #	Claimant	Account #	Amount	Check	Date
338	ONON CO PLANNING FEDERATION 2017/ANNUAL MEMBERSHIP	A1210.4	50.00		
339	ONONDAGA CO. ASSOC. OF MAYORS NOVEMBER MEETING/HEBERT/FITCH/YOUNG	A1010.4	48.00		
340	OFFICE OF THE STATE COMPTROLLER 3142750-2016-09-01/SEPTEMBER FINES	A690	9,273.00		
341	OCONNOR SUPPLY 25534/SUPPLIES	A1620.46	133.50		
342	ONON CO CHIEFS OF POLICE 2017 DUES/CHIEF DONALD MORRIS	A3120.4	80.00		
343	ONONDAGA COUNTY PARKS 1016/POLICE FUEL	A3120.494	687.90		
343	ONONDAGA COUNTY PARKS DPW FUEL	A5110.44	1,037.07		
344	ONON CO RES RECVRY AGNCY 19792/TRASH	A8160.41	3,398.16		
345	ONON CO WATER AUTHORITY 143514-143514/GLEASON CENTER	A1620.414	54.79		
345	ONON CO WATER AUTHORITY 143502-143502/VILLAGE HALL	A1620.423	145.00		
345	ONON CO WATER AUTHORITY 142762-142762/DPW GARAGE	A5132.44	37.60		
345	ONON CO WATER AUTHORITY 143804-143804/OSWEGO ST	A7110.41	48.33		
345	ONON CO WATER AUTHORITY 143161-143161/5TH STREET	A7110.42	48.33		
345	ONON CO WATER AUTHORITY 143161-227833/WASHINGTON PARK	A7110.42	29.00		
346	SYRACUSE MEDIA GROUP 7868838/ZBA NOTICE - 900 2ND ST	A1325.49	28.67		
347	PEN & TROPHY CENTER 49526/PLAQUE	A3120.43	25.00		
348	PETTY CASH MAYORS MEETING/HEBERT/YOUNG	A1010.4	32.00		
348	PETTY CASH WHITE	A1210.4	16.00		
349	RJ FROST COMPANY, LLC 6915/78 OSWEGO RUBBISH REMOVAL	A8175.4	575.00		

VILLAGE OF LIVERPOOL
Abstract of Unaudited Vouchers
GENERAL FUND

Total Claims: \$87,704.91

11/21/2016

Number 006

Voucher #	Claimant	Account #	Amount	Check	Date
350	RAYNOR OVERHEAD DOOR INC.	A5132.45	829.00		
350	RAYNOR OVERHEAD DOOR INC. 34513/DPW GARAGE DOORS	A5132.46	2,261.00		
351	WILLIAM B REAGAN REIMBURSEMENT/LIGHT METER	A3620.2	119.69		
352	SIRCHIE 0274820/EVIDENCE BAGS	A3120.43	85.27		
353	SVE ENTERPRISES, INC. 27037/REPAIR TOMMYGATE	A5110.43	690.00		
354	STAPLES CREDIT PLAN 1667836701/TIME CLOCK	A1325.43	155.19		
355	STAPLES 8041430713/POSTAGE MACHINE INK/FOLDERS	A1325.43	54.72		
355	STAPLES 3318500968/FOLDERS	A3120.43	19.35		
355	STAPLES 3320561485/FOLDERS	A3120.43	19.35		
356	SYRACUSE LABEL CO INC 181894/TRASH STICKERS	A8160.41	1,633.20		
357	SYRACUSE MEDIA GROUP 7894280/LEGAL NOTICE-CAR BIDS	A1325.49	39.69		
358	SUBURBAN HARDWARE INC 289541/HALOGEN BULB	A1620.46	9.99		
358	SUBURBAN HARDWARE INC 289559/BATTERY	A1620.46	5.99		
359	NYS TEAMSTERS COUNCIL 07323/TEAMSTERS HEALTH INSURANCE	A9060.8	2,109.12		
360	TIME WARNER HIGH SPEED ONLINE 202-748049001/VILLAGE HALL ISP	A1620.425	115.45		
361	THOMPSON-WEST PUBLISHING 835060630/LAW BOOK UPDATES	A1325.43	1,048.00		
362	TREELANDERS TREE SERVICE LLC 35114/TREE REMOVAL/TRIMMING	A8560.41	6,800.00		
363	UNITED UNIFORM COMPANY 369990/FLICKNER-UNIFORMS	A3120.48	111.85		
364	USHERWOOD OFFICE TECHNOLOGY 586013/MONTHLY COPY CHARGE	A1110.4	42.50		

VILLAGE OF LIVERPOOL
Abstract of Unaudited Vouchers
GENERAL FUND

Total Claims: \$87,704.91

11/21/2016

Number 006

Voucher #	Claimant	Account #	Amount	Check	Date
365	CHRISTIAN VADALA REIMBURSEMENT/CLOTHING ALLOWANCE	A5110.46	128.95		
366	VONA PLUMBING INC 10438/WATER FOUNTAIN REPAIRS	A1620.46	594.00		
366	VONA PLUMBING INC 10439/WINTERIZE PARKS	A7110.43	235.00		
367	WB MASON CO INC 38712964/OFFICE SUPPLIES	A1110.43	534.81		
367	WB MASON CO INC 38947369/NOTE CUBE	A1110.43	9.99		
367	WB MASON CO INC 39013350/CHAIR	A1110.43	50.00		
367	WB MASON CO INC 38712556/CALENDARS/PL;ANNERS	A1325.43	49.74		
368	WILLIAMSON LAW BOOK COMPANY 162283/RECEIPT BOOKS	A1110.43	272.24		
369	DAVID M STURTZ REIMBURSEMENT/PARKING/TRAINING PSB	A3120.4	27.00		
371	SITE 2 YOU VILLAGEOFLIVERPOOL.ORG/ANNUAL WEBSITE HOSTING	A1620.428	239.40	WIRE	11/18/2016
Total:			87,704.91		

ABSTRACT OF AUDITED VOUCHERS

Sewer Fund

G

Village of Liverpool

Onondaga County, NY

Date of Audit: 11-21-2016

Abstract #6

Claim #G-370

Total Claims \$1,974.04

To the Treasurer:

The claims on this abstract having been presented to the Board of Trustees of the Village of Liverpool, and having been duly audited and allowed in the amounts as shown on the above-mentioned date,

You are hereby authorized to pay to each of the listed claimants the amount allowed upon his claim appearing opposite his name.

In witness whereof, I have hereunto set my hand as Mayor of the Village of Liverpool this 21st day of November 2016;

Mayor

Trustee

Date

Trustee

Date

Trustee

Date

Trustee

Date

Outstanding Issues as of November 18, 2016

BOCES	Energy purchasing program through BOCES for alternative to National Grid	On agenda for BOCES for November 17th. They will be starting review of existing process
\$ 120,000 WEP Grant	Village Sewer Infrastructure Grant	The grant money will be used for the Sanitary Slip lining project. Work will be along First and Second Street. Bid awarded to lowest bidder – Insituform for an amount of \$ 128,770.00 . Notice to proceed was sent dated September 19, 2016.
NYS DOT Onon Lake Parkway	Kickoff meeting was held on March 1, 2016. Next meeting July 12, 2016 at the Town of Salina Town Hall	No update
Cemetery Committee Meeting	Village did not receive grant funding. Requested \$43, 625.00 Will try to reapply for next round of funding	Pamela Hunter, 128th Assembly woman submitted a grant request in the amount of \$ 250,000 for the Liverpool Cemetery Project.
Comp Alliance – Workers Comp	Need to address issues stated in letter of March 30, 2016. Issues are Court Security, policies and procedures. Letter is attached to Outstanding Issues.	Trustee Young completed and submitted a JCAP grant in the amount of \$ 30,000. Have not heard status of grant request
Village owned property on Lake Drive- Val Lamont formal request for use of 15 foot strip	Land swap between JGB and Val Lamont was completed and filed with the County Clerk on July 17 th . Special meeting to hold public hearing to grant a revocable license agreement to Val Lamont for use of the 15 foot strip along Village owned property (40)	Permits for construction have been issued by Codes. Agreements are signed and a deposit of \$ 15,000 had been received by the Village as security – No update
Johnson Park Grant - \$40,000	Received resolution from County that their budget was amended to give \$40,000 to Village for Johnson Park Improvements. An intermunicipal agreement will be sent to Village for execution.	Andrew Trombley, new director of Purchasing for Onondaga County is working with the Village
Review of Village Handbook	Trustee Rosier and Clerk Sims are in the process of making	Trustee Hebert and Clerk Sims are working on the handbook.

	recommendations for Employee Handbook. Waiting for Onondaga County to answer an email.	
Audit	The 2015- 2016 audit will be done the week of September 12, 2016.	Audit completed. Final copies will be received next week
Zone change request for tax parcel # 001-01-04.2 from R-1 to R-3	This zone change will allow for the construction of an access driveway from Tulip Street to the R-3 district	Public hearing was held on December 21, 2015 and was held open and on agenda for January 19,th 2016. Closed the public hearing at this time and will reopen it in the future. No update
Drainage Projects- Hickory Street and Fourth Street Improvements	Village Board authorized Dunn & Sgromo to apply for a state grant for GIS mapping system for a cost not to exceed \$1,000. The GIS mapping will assist with this project. This project should wait for the January bidding process to start.	Application was submitted
PBA Agreement	PBA agreement expired on May 31, 2016. New agreement needs to be negotiated soon .	Village and PBA have come to an agreement and MOA has been signed
NYSERA Grant	Grant application is due ?	
Onondaga County Main Street Project		Have not heard the status yet
Update fees for park usage	Currently, only fee charged is \$ 25.00 for electricity and a deposit for the use of the Gazebo of \$100, which is returned if there is no damage. Should consider a fee for profit making agencies	