

Village of Liverpool  
Village Board of Trustees Meeting  
November 21, 2016  
Agenda

- 7:00 PM** Call to order/ pledge of allegiance
- Approval of minutes** October 17, 2016 and November 9, 2016
- Report of Officers**
- Mayor** Andrew Trombley Director Purchasing Onondaga County  
Authorization to enter into 2017- 2018 Agreement for the use of OCRRA Solid Waste Management System ( Hauler Contract)  
Employee Handbook changes
- DPW** Monthly Report  
Approve park usage requests  
Tree Lighting Ceremony in the Village of Liverpool
- Police** STATS  
Approval of hiring of Part time officer  
Discussion on Section 368-35 Parking fines
- Codes** STATS/demolition request – 804 Tulip Street
- Historian** Letter on behalf of Historical Association
- FINANCIAL** Approve Abstracts/ Approve Transfers  
Audit recap for fiscal year ending 2016

**Public Comment Period/ Correspondence**

*Board may enter into executive session*

**ADJOURNMENT**

# DRAFT

The regular meeting of the Village of Liverpool Board of Trustees was held on Monday, October 17, 2016 at 7:00 PM at 310 Sycamore Street, Liverpool, NY

Mayor White called the meeting to order and all those in attendance joined in the pledge of allegiance.

Present:	Gary White	Mayor
	Dennis Hebert	Trustee
	Christina Fitch	Trustee
	Matt Devendorf	Trustee
	Bradley Young	Trustee
	John Langey	Attorney
	Mary Ellen Sims	Village Clerk

An additional 10 persons were in attendance. Russ Tarby, with Eagle Newspapers, was in attendance.

### **Approval of Minutes of September 19, 2016 and October 6, 2016**

Motion was made by Trustee Fitch, seconded by Trustee Young to approve the minutes of September 19<sup>th</sup> and October 6<sup>th</sup>, 2016 as presented. Motion Passed.

### **Authorize Mayor to sign Amendment to Parking Agreement with Onondaga County extending the terms**

The amendment to the Parking Agreement (contract # 16514) extends the date of the contract through December 31, 2021 and the termination provision is amended to read " Either party may terminate this Agreement for any reason upon 180 days advance notice in writing to the other party."

Motion was made by Trustee Hebert, seconded by Trustee Devendorf to authorize Mayor White to sign the Parking Agreement Amendment contract 3 16514. Motion Passed.

### **Gross Receipts and Cable Franchise Audit through Computel**

In 2013, the Village of Liverpool contracted with Computel to audit the cable franchise agreements, with Time Warner and Verizon. There was an underpayment from the cable franchise companies. At that time, it was more costly to go after the rebate, however, the Village could still recover the underpayment for the year 2010. The cable companies do have the right to recover underpayment fees from their customers. It was determined at the end of the 2013 audit that, if the cable companies did decide to recover fees, it would have been added onto customers' bills for approximately \$.99 a month for 12 months.

The Village has never contracted with Computel for an audit of the gross receipts tax. If Computel finds an underpayment to the Village, they will collect 40% of the recovered funds.

Motion was made by Trustee Young, seconded by Trustee Devendorf, to authorize Mayor White to sign the Consulting Agreement with Computel Consultants. Motion Passed.

### **Intermunicipality Agreement for providing technology services between Board of Cooperative Educational Services (BOCES) and the Village of Liverpool**

The Village has been considering entering into an Intermunicipality agreement with BOCES for providing technology services for the Village. Attorney Langey has reviewed the Intermunicipality Agreement that was submitted, with no concerns or issues.

Motion was made by Trustee Hebert, seconded by Trustee Devendorf to accept the Intermunicipality Agreement as presented.

Discussion:

Trustee Fitch asked what the dates of the agreement will be. The dates will be from November 1, 2016 to October 31, 2017. Trustee Fitch asked if the billing will be monthly or annually.

Mayor White commented that a representative from BOCES spoke at a Mayor's meeting and there was positive feedback from those municipalities that are using the services of BOCES for technology services.

Hearing no more questions, Mayor White asked for a roll call vote:

Roll Call Vote:

Trustee Young	Yes
Trustee Fitch	Yes
Trustee Hebert	Yes
Trustee Devendorf	Yes
Mayor White	Yes

Motion Passed.

### **Authorization to hire Christian Vadala as a Public Mntc Worker**

Mayor White commented that there is an opening in the Department of Public Works and that Christian Vadala has passed all the background checks and is being recommended for the position of a full time Public Maintenance Worker.

Motion was made by Trustee Hebert, seconded by Trustee Young, to authorize the hiring of Christian Vadala as a full time Public Maintenance Worker for a rate of \$ 11.00 to start, with 6 month probation and to start immediately.

Roll Call Vote:

Trustee Young	Yes
Trustee Fitch	Yes
Trustee Hebert	Yes
Trustee Devendorf	Yes
Mayor White	Yes

Motion Passed.

### **DPW STATS**

Trustee Fitch presented the monthly report for the month of September as follows:

15 UFPO's marked for the month

07 Sewer Maintenance Calls

No Sewer repairs

No banner pole requests

Sign request – Liverpool High School boys and girls volleyball teams craft fair October 23<sup>rd</sup> to November 5<sup>th</sup>.

Park Request – none at this time.

2016 Yard Waste Collection has been completed for the year.

Leaf pick- up will start picking up leaves curb side on November 1<sup>st</sup>. Please do not put leaves in the road or mix brush with leaves.

# DRAFT

## POLICE STATS

Trustee Devendorf presented the following STATS for the police department:

525	Traffic Stops
338	Traffic tickets issued
03	DWI Arrests
06	Accidents Investigated
0	Parking Tickets issued
154	Residential Property Checks
728	Incidents

The Liverpool PD arrested 34 individuals on 47 charges.

The Liverpool Police Department hosted the Schools Open Safety Press Conference on September 6<sup>th</sup> at the Liverpool Elementary. Trustee Christina Fadden-Fitch attended the event and addressed the media. The Liverpool Police Department also participated in the Liverpool Fire Department community open house on October 10, 2016 from 6PM to 9PM regarding Public Safety and Fire Prevention Awareness.

Chief Morris would like permission to surplus the 2008 Chevrolet Impala and to request authorization to dispose of the vehicle. Chief Morris is recommending a sealed bid sale for this vehicle.

Motion was made by Trustee Hebert, seconded by Trustee Devendorf to authorize Chief Morris to dispose of the 2008 Chevrolet Impala and to advertise for a sealed bid for this vehicle. Motion Passed...

## Codes Report

Trustee Devendorf stated that he did not receive a Codes Monthly Report for this month.

Bill Reagan, Codes Officer asked that the Village Board resolve that invoices not paid by the owner of 300 Sixth Street for vacant property cleanup charges be charged to the owner of such property on the next regular tax bill forwarded to such owner by the Village in accordance with Village Code section 249-24C.

Motion was made by Trustee Devendorf, seconded by Trustee Hebert, to resolve that invoices not paid by the owner of 300 Sixth Street for vacant property cleanup charges be charged to the owner of such property on the next regular tax bill forwarded to such owner by the Village in accordance with Village Code section 249-24C. Motion Passed.

## Financial Reports:

Trustee Hebert moved and Trustee Devendorf seconded the approval of general fund Abstract # 5 vouchers # 229-291 in the amount of \$ 70,825.14 sewer fund abstract # , voucher # 286 in the amount of \$4,500 and CM fund Voucher # 285 \$ 2,184.00.

Roll Call Vote:

Trustee Young	Yes
Trustee Fitch	Yes
Trustee Hebert	Yes
Trustee Devendorf	Yes
Mayor White	Yes

Motion Passed.

## Transfers:

Motion was made by Trustee Hebert, seconded by Trustee Devendorf to approve transfers 1-4 as presented. Motion Passed.

Trustee Hebert commented that the 2016 Audit is complete. The auditors will set up an exit interview and send the completed report to the Board and Mayor.

Trustee Hebert and Village Clerk Sims have been working on updating the Employee Handbook. Some suggested revisions were distributed to the Board tonight. Mayor White asked the Board to review and bring comments or suggestions to the November meeting

### **Public comment Period**

Colleen Gunnip, First Ward councilor for the Town of Salina, representing the Village of Liverpool, stated that the Town of Salina will be holding a public hearing on their Budget on September 24<sup>th</sup>. She stated that a home in the Village of Liverpool assessed at \$ 100,000, will have an increase of \$3.00 a year in their taxes. The budget will be available on the Town of Salina Website.

The Town of Salina received a request for Town to review the proposed sewers for the Marvin Meyer Development,

Liverpool is the Place Committee met last Thursday and reviewed some of the proposed canopies for the Johnson Park Stage that are being considered by the Village. She stated that LITP committee would not be able to put the stage covering up in the spring and/or down when the season ends.

Mayor White commented that the Village DPW will be responsible for the required maintenance of the canopy. Mayor White and the Village Board are hoping that the Johnson Park Stage covering will be in place by next spring.

### **Correspondence**

**None**

### **Outstanding Issues**

All the issues were discussed and updated.

### **Executive Session**

Motion was made by Trustee Devendorf, seconded by Trustee Hebert, to enter into executive session for the purpose of contract negotiations. Motion Passed.

Motion was made by Trustee Hebert, seconded by Trustee Devendorf, to return to regular session. Motion Passed.

### **Adjournment**

Motion was made by Trustee Fitch, seconded by Trustee Hebert, to adjourn the meeting. Meeting was adjourned at 8:10 PM. Motion Passed.

Respectfully submitted,

Mary Ellen Sims  
Village Clerk Treasurer

# DRAFT

A special meeting of the Village of Liverpool Board of Trustees was held on November 9, 2016 at 12:00 PM at 310 Sycamore Street, Liverpool NY.

Present:	Gary White	Mayor
	Dennis Hebert	Deputy Mayor
	Christina Fitch	Trustee
	Matthew Devendorf	Trustee
	Bradley Young	Trustee
	Mary Ellen Sims	Village Clerk /Secretary

Mayor White called the meeting to order at 12:00 PM.

## **Authorization to approve PBA Memorandum of Agreement**

The PBA contract expired on May 31, 2016. This memorandum of agreement states that except as modified the Collective Bargaining Agreement between the Village of Liverpool Board of Trustees and the Village of Liverpool PBA effective June 1, 2013 through May 31, 2016 shall continue from June 1, 2016 through May 31, 2019 in full force and effect.

Trustee Devendorf reviewed all changes, modifications/ deletions to the contract with the Board of Trustees and Mayor and explained each modification or deletion.

After careful review, the Mayor asked for a motion to authorize him to sign the Memorandum of Agreement.

Motion was made by Trustee Young, seconded by Trustee Hebert, to authorize Mayor White to sign the Memorandum of Agreement between the Village of Liverpool Board of Trustees and the Village of Liverpool PBA.

Roll Call vote:	Trustee Hebert	Yes
	Trustee Fitch	Yes
	Trustee Devendorf	Yes
	Trustee Young	Yes
	Mayor White	Yes

Motion Passed.

## **Teamster's Agreement**

The existing Teamster's Contract expired May 31, 2017. The Teamsters Union sent a letter dated November 1, 2016 requesting a meeting to discuss possible changes to the Contract.

Mayor White appointed Trustee Hebert and Trustee Fitch to be the team to discuss negotiations with the Teamsters Union. Clerk Sims will send a letter to the Teamster's rep to set up a suitable date for a meeting.

## **Other Issues**

The Board discussed various grants and ongoing development in the Village of Liverpool.

**Adjournment**

Motion was made by Trustee Hebert, seconded by Trustee Devendorf to adjourn the meeting. The meeting was adjourned at 1:15 PM. Motion Passed.

Respectfully submitted,

Mary Ellen Sims  
Village Clerk Treasurer

Respectfully submitted,

Mary Ellen Sims, Village Clerk



OCRRA  
100 Elwood Davis Road  
North Syracuse, NY 13212-4312  
(315) 453-2866 • Fax (315) 453-2872

RECEIVED

NOV 08 2016

VILLAGE OF LIVERPOOL

William Asmus, Jr.  
Village of Liverpool  
310 Sycamore St.  
Liverpool, NY 13088

**Re: 2017-2018 Agreement for the Use of OCRRA Solid Waste Management System (Hauler Contract)**

Dear Mr. Asmus, Jr.:

Please find the 2017–2018 hauler contract enclosed. OCRRA recognizes that you are a vital component of our community's solid waste system and appreciates your continued partnership. The terms of the contract remain consistent over the previous contract, however the OCRRA board did approve an increase of \$5 for the MSW rate, fixed for the next two years. All haulers serving the Onondaga County community sign the same contract to ensure a level playing field.

Please sign both originals and return one fully-executed original to our office for filing. OCRRA provides an incentive for haulers that return the fully-executed original document to our office by December 15, 2016. The incentive is a \$1/ton discount on MSW tipped during the month of December, to be credited to your account in early 2017.

The OCRRA system has worked well in the past and OCRRA is committed to continuous improvement. Please do not hesitate to contact me for any reason at (315) 295-0724. Thank you for your service to our community.

Sincerely,

Dereth Glance  
Executive Director

DG:jso  
Enclosures



OCRRA  
 100 Elwood Davis Road  
 North Syracuse, NY 13212-4312  
 (315) 453-2866 • Fax (315) 453-2872

**TRANSFER STATION AND WTE FEES:**

<b>Municipal Solid Waste (MSW) Fees @ Ley Creek &amp; Waste-to-Energy Facility</b>	
MSW/ton (Contracted Haulers* & Small Business Users)	\$89.00
MSW/ton (Haulers & Small Business Users w/out Contracts)	\$104.00
<b>Construction &amp; Demolition Debris (C&amp;D) Fees @ Ley Creek Only</b>	
C&D/ton (Contracted Haulers)	\$44.00
C&D/ton (Haulers w/out Contracts & All Small Business Users)	\$48.00
Roofing Material/ton	\$39.00
Clean Wood/ton	\$35.00
<b>Flat Rate Fees @ Ley Creek &amp; Rock Cut Road</b>	
Cars	\$15.00
Pick-up Trucks (Unmodified)	\$30.00
Single-Axle Trailers (Unmodified)	\$30.00
Oversize Pickup/Trailer	\$50.00
<b>Residential MSW Use Fees</b>	
Bag Stickers (lots of 10)**	\$20.00

**COMPOST SITE FEES:**

<b>Deliveries (Amboy &amp; Jamesville)</b>	<b>Location</b>	<b>Price</b>
Residential Decals (Drop-Off Only, Yard Waste & Food Scraps)	Both	\$20.00
Combination Passes (Drop-Off and Self Load 6 cy Mulch or 3 cy Compost)	Both	\$35.00
Platinum Pass (Drop-Off and OCRRA Loads 6 cy Mulch or 3 cy Compost)	Both	\$50.00
Replacement Residential Decals	Both	\$10.00
Stumps and Oversized Wood (per Ton)	Amboy	\$35.00
6/10 Wheel Dump (per Load)	Both	\$35.00
Pick-up Truck or Dump Trailer (per Load)	Both	\$15.00
Municipal Yard Waste (per Load)	Both	\$20.00
Trucks, 40 cu. yd plus (per Load)	Both	\$50.00
Clean Wood/Pallets (per Ton)	Amboy	\$25.00

<b>Food Waste Deliveries @ Amboy Only</b>	<b>Location</b>	<b>Price</b>
Food Waste Contracted Suppliers (per Ton)*	Amboy	\$40.00
Food Waste Suppliers w/out Contracts (per Ton)*	Amboy	\$50.00
Food Waste Totes (per 60-90 gal. Tote)	Amboy	\$3.00
Processed Food Waste (per Ton)*	Amboy	\$25.00
Food Waste Rebate for 1,000 Tons or More (per Ton)		\$3.00
*Additional handling charges for packaged food waste may apply		
<b>Sales – Compost*</b>	<b>Location</b>	<b>Price</b>
Bulk Compost ½” Screened (100 cu. yd or less)	Both	\$20.00
Bulk Compost ½” Screened (101 cu. yd – 500 cu. yd)	Both	\$15.00
Bulk Compost ½” Screened (501 cu. yd or more)	Both	\$12.50
Bagged "Premium" Compost (40 lb. bag @ \$5 ea.)	Both	\$5.00
Bagged "Premium" Compost (40 lb. bags @ 5 for \$20)	Both	\$4.00
Bagged "Premium" Compost @ 50 bags (1 pallet - \$3.75/40 lb. bag)	Both	\$3.75
Bagged "Premium" Compost (200 bags or more @ \$3.50/40 lb. bag)	Amboy	\$3.50
Bagged "Premium" Compost (1,000 bags or more @ \$3.25/40 lb. bag)	Amboy	\$3.25
Bagged Compost – Delivery Fee (per Load)	Amboy	\$35.00
Bulk "Premium" – ¼” Screened Compost (100 cu. yd or less)	Amboy	\$25.00
Bulk "Premium" – ¼” Screened Compost (101 cu. yd – 500 cu. yd)	Amboy	\$20.00
Bulk "Premium" – ¼” Screened Compost (501 cu. yd or more)	Amboy	\$15.00
Super Sack "Premium Compost" (ea.)	Amboy	\$50.00
Super Sack "Premium Compost" – with sack return credit (ea.)	Amboy	\$45.00
<b>Sales - Wood Mulch*</b>	<b>Location</b>	<b>Price</b>
Bulk Wood Mulch Single Ground (per yd)	Jamesville	\$4.00
Bulk Wood Mulch Double Ground (100 cu. yd or less)	Both	\$15.00
Bulk Wood Mulch Double Ground (101 cu. yd – 500 cu. yd)	Both	\$12.50
Bulk Wood Mulch Double Ground (501 cu. yd or more)	Both	\$10.00
Bulk "Premium" Triple Ground Wood Mulch (100 cu. yd or less)	Jamesville	\$17.50
Bulk "Premium" Triple Ground Wood Mulch (101 cu. yd – 500 cu. yd)	Jamesville	\$15.00
Bulk "Premium" Triple Ground Wood Mulch (501 cu. yd or more)	Jamesville	\$12.50
*Delivery available for bulk orders. Charge varies depending on distance and product. Please call OCRRA in advance.		

<b>Other Fees</b>	
Television/Monitors	\$25.00
Refrigerants (per unit – charged @ MSW rate per ton PLUS unit fee)	\$15.00
Microwaves (per unit)	\$5.00
Tires (up to 20” in diameter)	\$5.00
Tires (over 20” in diameter)	\$8.00
Surcharge (per usage – No Tarp on open vehicles)	\$25.00
Surcharge (per usage – Business Non-compliance – No Permit w/OCRRA)	\$25.00
<b>Application Fees</b>	
Hauler Permit Agreements - Annual	\$50.00
Small Business Users Registration – 1 Year	\$50.00
Small Business Users Registration – 2 Year	\$75.00
<b>Recyclables</b>	
<ul style="list-style-type: none"> <li>The drop-off of recyclables at OCRRA’s transfer stations is at no charge</li> </ul>	
<p><i>* Includes \$4.00/ton Hauler prepayment to be credited back to Haulers in Good Standing, current on account</i></p> <p><i>** 5% discount for Municipal purchases of 200 stickers or more</i></p>	

**LIVERPOOL CODE ENFORCEMENT**  
Inter-Departmental Memo

---

To: Mayor and Village Trustees

Date: November 16, 2016

From: Bill Reagan

Subject: Demolition request – 804 Tulip Street

---

In accordance with Village of Liverpool Code Chapter 140:

A Notice to Repair or Demolish was sent to the owner and mortgage holder of the abandoned house at 804 Tulip Street for an unsafe, illegally constructed first floor addition.

The notice indicated that a hearing is to be held at 7PM on November 21, 2016 determine whether to revoke the order to repair or demolish or to continue said order and direct the owner and other persons to complete the work within a specified time, which shall be reasonable as to the time needed to perform the work and the necessity to protect the general public

The partially constructed addition was discovered after the house was abandoned in 2013. The roof framing was not constructed in accordance with the code. In the years since, the roof and floor sheathing have become saturated with water and delaminated, creating a very hazardous condition for any emergency responders that may be called to the building.

The building was placarded with an unsafe building placard and the fire department so notified on October 6, 2016.

I hereby request that the board resolve to have the unsafe addition demolished, the house boarded, and to assess the costs thereof against the land.

Structurally unsound addition on side/rear of house:



View of rotting, flat roof over addition:



# Village of



# Liverpool

310 Sycamore Street, Liverpool, NY 13088-4943

## Code Enforcement

codes@villageofliverpool.org

Tel. (315) 457-3441, Ext. 4

Fax. (315) 457-5119

www.villageofliverpool.org

October 6, 2016

Specialized Loan Services  
(Erin Manfre)  
804 Tulip Street  
Liverpool, NY 13088

Dear Sir or Madam,

According to our records, you are the owner of or responsible party for the property located at:  
**804 Vine Street, Liverpool, NY 13088, Tax Map #: 002.-07-19.0**

On October 4, 2016 I observed a violation on your property, specifically:

1. **A partially constructed addition on the back of the house has severe water damage creating a potentially hazardous condition for emergency responders.**
2. **The roof structure over the kitchen has severe water damage creating a potentially hazardous condition for emergency responders.**

Please be advised that this activity is a violation of: ***Village of Liverpool Code Section 140, Unsafe Buildings***

***That portion of the building described above is hereby condemned and you are directed to make the building safe and secure by repair or demolition within 60 days and that said work shall be commenced within 15 days after service of notice. A permit is required for the needed demolition or repair.***

#### **Notice of Hearing:**

Shall you fail to comply with this notice a hearing shall be held before the Board of Trustees at the Village Hall, 310 Sycamore Street, Liverpool, NY on:  
**November 21, 2016 at 7:00 P.M.**

In the event that said building is determined by the Board of Trustees to be unsafe, said building shall be made safe and secure by such repairs or other measures which may reasonably be necessary or shall be demolished and removed by the Village of Liverpool, and that all costs and expenses incurred by the village shall be charged against the owner of said building or assessed against the land on which the building is located.

Should you have any questions I can be reached by phone at (315) 457-3441, extension 4. I have voice mail should I be in the field. Thank you for your cooperation.

Sincerely,

*Bill Reagan*

Code Enforcement Officer

Village of



Liverpool

310 Sycamore Street, Liverpool, NY 13088-4943

Code Enforcement

[codes@villageofliverpool.org](mailto:codes@villageofliverpool.org)

Tel. (315) 457-3441, Ext. 4

Fax. (315) 457-5119

[www.villageofliverpool.org](http://www.villageofliverpool.org)

November 7, 2016

Specialized Loan Servicing LLC  
P.O. Box 636005  
Littleton, CO 80163-6005  
Attention: Customer Care Support

Re: 804 Tulip Street, Liverpool, NY 13088

To whom it concerns,

Please review the enclosed notice regarding an unsafe structure at 804 Tulip Street in Liverpool, NY.

If you have any questions I can be reached Mon. through Fri. 8:00am – 4:00pm at (315) 457-3441, x4. Should I be in the field, I have voice mail. You may leave me a message stating a time that I can return your call. Thank you for your cooperation in this matter.

Sincerely,

*Bill Reagan*

Code Enforcement Officer

Village of



Liverpool

310 Sycamore Street, Liverpool, NY 13088-4943

Code Enforcement

codes@villageofliverpool.org

Tel. (315) 457-3441, Ext. 4

Fax. (315) 457-5119

www.villageofliverpool.org

October 6, 2016

John Loucks, JR., Chief  
Liverpool Fire Department  
1110 Oswego Street  
Liverpool, NY 13088

Re: 840 Tulip Street, Liverpool, NY

Dear Chief Loucks,

The vacant house at 804 Tulip Street in the Village of Liverpool is being placarded with a single slash vacant premise placard:



This is due to severe water damage to the flat, first story roof at the rear of the residence.

**This roof may not be capable of supporting the weight of a person.**

The Village is in the process of having the structure removed or repaired.

If you have any questions I can be reached Mon. through Fri. 8:00am – 4:00pm at (315) 430-7927. Should I be in the field, I have voice mail. You may leave me a message stating a time that I can return your call.

Sincerely,

*Bill Reagan*

Code Enforcement Officer

November 12, 2016

To: Mayor Gary White and Liverpool Village Board of Trustees

From: Dorianne Gutierrez, Village Historian, on behalf of Historical Association of Greater Liverpool

Re: Liverpool Willow Museum: Upcoming maintenance and events

Today the Historical Association of Greater Liverpool (HAGL) approved actions that will improve accessibility to the willow museum and correct some paint issues:

- Joe Romano will add front steps to the step set that currently exist on the street side of the building and install handrails; \$375
- AJM Painting will repaint and add anti-skid material to the ramp, scrape and repaint loose areas of paint on the building, and paint and add red stripes to Romano's steps; \$850

These repairs and safety improvements are within HAGL's budget and the organization is glad to contribute them to the property; however, as has been previously noted, the organization's budget is limited and the cost of any future major work will need be born or shared by the village.

On another front, Dennis Hebert has spoken about adding a sloped sidewalk that connects the police driveway to the existing sidewalk that runs across the yard from the back door of the Gleason House to the Willow Museum ramp. This short sidewalk will greatly improve wheelchair access to the Willow Museum. The Historical Association is planning a lawn event promoting the museum on the first Saturday in June. If the sidewalk could be completed by then, a ribbon-cutting ceremony on that day would be great publicity for both the museum and the village.

Please do contact me or Russ Tarby, the President of HAGL, if you have any questions.

# The Village



# of Liverpool

(315) 457-1882  
Fax (315) 457-3613

Department of Public Works  
310 Sycamore Street  
Liverpool, NY 13088-4943

[www.villageofliverpool.org](http://www.villageofliverpool.org)  
William R. Asmus Jr.  
Superintendent

**November 13, 2016**

Chris, Brad here is the Department of Public Works update for the month of November, Should you have any questions please contact me any time.

- **UFPO Request** Twenty eight have been marked for the month.
- **Sewer Maintenance calls** Thirteen have been handled by the county.
- **Sewer Repairs** None at this time.
- **Banner Pole Request** None at this time.
- **Sign Request** None at this time.
- **Park Request** Christmas in the park December 4<sup>th</sup> 6-8pm. **(OK)**
- **2016 Leaf Collection** is going well (Please Rake the leaves).

**INTEROFFICE MEMO**  
**County of Onondaga**  
**Department of Water Environment Protection**  
**Flow Control**  
**7120 Henry Clay Boulevard**  
**Liverpool, NY 13088**

**TO:** Bill Asmus

**FROM:** Melissa Johnson

**DATE:** November 1, 2016

**SUBJECT:** House Calls (October)

10/3	203 Fourth St.	98, NHV, Heavy roots.
10/12	605 Second St.	98, HNV, Nothing back, Inside problem.
10/13	603 Seventh St.	98, NHV, Nothing back, Slow from house.
10/15	900 Second St.	98, HNV, Nothing back. Inside problem.
10/15	510 Vine St.	97, HNV, Unknown.
10/19	712 Oswego St.	98, HNV, Rags, Running good.
10/19	510 Vine St.	97, HNV, Unknown.
10/20	510 Vine St.	98, NHV, Roots, Running good.
10/21	609 Second St.	97, HNV, Nothing back, Running good.
10/21	309 Second St.	98, HNV, Heavy Roots & Rags, Running good.
10/21	110 Tamarack St.	98, NHV, Nothing back, Running good.
10/22	405 Hickory St.	98, HNV, Nothing back, Running good.
10/29	1237 Tulip St.	98, HNV, Heavy grease, Running good.

Callahan, Sandra J.

---

fixed to  
Bill A  
11/9/16

**From:** Amy Balcum <akb1225@gmail.com>  
**Sent:** Tuesday, November 08, 2016 3:38 PM  
**To:** Callahan, Sandra J.  
**Subject:** Breakfast with Santa

Good afternoon Sandra,

The Liverpool Volunteer Fire Dept Ladies Auxiliary is having a Breakfast with Santa next month on Dec.5. We would like to advertise this event on the sign that is on the entrance of the Pkwy. The time is 8 am - 12:00 noon. The funds raised are to benefit our organization.

Please let me know if this would be possible. I can be reached through email or at 457-6412.

Thank you,  
Amy Balcum  
President of the LVFD Ladies Auxiliary

*"Imagination is more important than knowledge" (Albert Einstein)\**

talked to Bill A.



VILLAGE OF LIVERPOOL  
CET 19 2016  
VILLAGE OF LIVERPOOL

# Park Usage Request Form

Name of event: Liverpools CRAFT EXTRAVAGANZA

Date(s) of event: May 20 + 21st, 2017

Time of event: Sat 10am-5pm Sun 10am-4pm

Sponsor/Organization: Kim Sheerman

Contact person Kim Sheerman Phone # 315-777-1495

Type of event (concert, race, parade, wedding) CRAFT FAIR

Purpose of event : Craft Fair- family event

Village park/street(s) requested: Washington Park

# of support people at event 6 # of participants expected 70

Will medical personnel be provided? NO

DPW equipment needed: NONE

Please attach: will supply insurance cert. once event is approved.

1. Certificate of insurance showing Village of Liverpool as additional insured beneficiary.
2. Map of Village Streets showing event's route (applicable to parades, races, etc. )

I HAVE READ the attached Village of Liverpool Code regarding park usage and understand the conditions established by the Village of Liverpool Board of Trustees for the protection and safety of the village, the event participants, and the public in general.

§101-1 of the Village Code is in place to preserve the Parks of the Village of Liverpool.

I UNDERSTAND THAT destruction or damage, intentional or unintentional, caused to any Village of Liverpool Park by an organization with park usage permits will leave that organization responsible to restore the Village Park to its prior condition.

I HEREBY AGREE to comply with all conditions and or terms established by the Village of Liverpool relative to a special event for which I am responsible and/or in charge. I agree to inform my support staff, as well as any and all participants in the event of the rules, regulations, and special conditions which have been established. I understand that any violation of these conditions shall render this permit null and void and may discredit any future special event permit applications for the sponsor.

Kim Sheerman Print name of Sponsor Representative      X Kim Sheerman Signature of Sponsor Representative

◆.....◆(office use only)◆.....◆

REQUEST APPROVED: \_\_\_\_\_ DATE: \_\_\_\_\_  
Village Clerk

L.P.D. Officers needed: ( ) officers at ( ) hours at \$40.00 per hr/ officer      \$ \_\_\_\_\_

Public Works employees needed: ( ) men at ( ) hours \$25.00 per hr /man      \$ \_\_\_\_\_

Cost of Department of Public Works equipment needed:      \$ \_\_\_\_\_

**Total cost for Sponsor** (determined by and payable to the Village of Liverpool)      \$ \_\_\_\_\_

forwarded to  
Bill A  
10/28



# Park Usage Request Form

Name of event: CHRISTMAS IN THE PARK

Date(s) of event: DECEMBER 4, 2016

Time of event: 6 PM - 8 PM

Sponsor/Organization: AMERICAN LEGION POST #188

Contact person MICHAEL YABLONSKI Phone # 315-380-5579

Type of event (concert, race, parade, wedding) COMMUNITY EVENT

Purpose of event : LIGHT CHRISTMAS TREE, MEET & GREET SANTA

Village park/street(s) requested: JOHNSON PARK - Village of Liverpool

# of support people at event 4 # of participants expected 150-200

Will medical personnel be provided? NO

DPW equipment needed: 12 TRAFFIC CONES

Please attach:

1. Certificate of insurance showing Village of Liverpool as additional insured beneficiary.
2. Map of Village Streets showing event's route (applicable to parades, races, etc.)

I HAVE READ the attached Village of Liverpool Code regarding park usage and understand the conditions established by the Village of Liverpool Board of Trustees for the protection and safety of the village, the event participants, and the public in general.

§101-1 of the Village Code is in place to preserve the Parks of the Village of Liverpool.

I UNDERSTAND THAT destruction or damage, intentional or unintentional, caused to any Village of Liverpool Park by an organization with park usage permits will leave that organization responsible to restore the Village Park to its prior condition.

I HEREBY AGREE to comply with all conditions and or terms established by the Village of Liverpool relative to a special event for which I am responsible and/or in charge. I agree to inform my support staff, as well as any and all participants in the event of the rules, regulations, and special conditions which have been established. I understand that any violation of these conditions shall render this permit null and void and may discredit any future special event permit applications for the sponsor.

Michael Jablonski  
Print name of Sponsor Representative

X Michael Jablonski  
Signature of Sponsor Representative

MICHAEL YABLONSKI (office use only) ♦.....♦

REQUEST APPROVED: \_\_\_\_\_  
Village Clerk

DATE: \_\_\_\_\_

L.P.D. Officers needed: ( ) officers at ( ) hours at \$40.00 per hr/ officer \$ \_\_\_\_\_

Public Works employees needed: ( ) men at ( ) hours \$25.00 per hr /man \$ \_\_\_\_\_

Cost of Department of Public Works equipment needed: \$ \_\_\_\_\_

**Total cost for Sponsor** (determined by and payable to the Village of Liverpool) \$ \_\_\_\_\_

**Simms, Mary Ellen**

---

**From:** Village Code Enforcement  
**Sent:** Wednesday, November 16, 2016 9:37 AM  
**To:** Matt Devendorf; Simms, Mary Ellen  
**Subject:** Codes reports

September and October reports are below.

Bill Reagan  
Code Enforcement  
Village of Liverpool

---

**Village of Liverpool Code Enforcement  
Actions Summary**

---

**9/1/2016 Through 9/30/2016**

New Project Application Reviews	12
Permits Approved or Extended	10
Building Inspections	37
Certificates of Compliance	13
Complaint Inspections	7
Fire Code Inspections	4
Miscellaneous Inspections	5
Rental Dwelling Inspections	5
Violation Inspections & Patrols	65
Letters / Notices / Citations	42
Signs Removed From Village Property	24
Meetings & Miscellaneous Actions	36
<b>Total Actions:</b>	<b>260</b>

---

**Village of Liverpool Code Enforcement  
Actions Summary**

---

**10/1/2016 Through 10/31/2016**

---

New Project Application Reviews	11
Permits Approved or Extended	9
Building Inspections	26
Certificates of Compliance	14
Complaint Inspections	10
Fire Code Inspections	16
Miscellaneous Inspections	5
Rental Dwelling Inspections	11
Violation Inspections & Patrols	52
Letters / Notices / Citations	34
Signs Removed From Village Property	22
Meetings & Miscellaneous Actions	23
<b>Total Actions:</b>	<b>233</b>

**2016 Permits and Fees to Date:**

Permits Issued:	<b>98</b>
Permit Fees:	<b>\$12,661</b>
Rental Dwelling Fees:	<b>\$1,050</b>



LIVERPOOL POLICE DEPARTMENT  
Inter-Departmental-Memo



TO: Trustee Matt Devendorf

DATE: 102116

FROM: Chief Morris

SUBJECT: Offer of Employment – Part-time Police Officer

The Liverpool PD has an opening for a part-time officer. I have one potential candidate that I am familiar with and am requesting authorization to make an offer of employment.

Fredric Brough Jr. – Fredric Brough was employed as a Liverpool PD part-time officer from October 8, 2013 until July 14, 2015 when he resigned to move to Florida. Fred moved back to the Liverpool area in 2016 and has expressed interest in returning to the LPD as a part-time officer. Sgt. Unger has met with Fred and has recommended his reinstatement. The below is an excerpt from the initial memo regarding his employment:

Fredric Brough Jr is a retired Syracuse police officer. Fred was assigned as a K-9 officer upon his retirement. He is a certified Field Training Officer and has attended the Police Mountain Bicycle Program. He was assigned to various shifts. Fred is a dedicated individual who enjoys helping others. He is a proactive police officer who enjoys all aspects of police work. I believe that Fredric Brough would be an asset to the Liverpool PD. We are in the process of completing our background investigation.

I am requesting that the Village Board and Mayor approve the hiring of Fredric Brough Jr. pending the full completion of our background.

Thank you for your consideration regarding this matter.

Signed \_\_\_\_\_

Date \_\_\_\_\_

Approved \_\_\_\_\_

Date \_\_\_\_\_

Chapter 368: Vehicles and Traffic

## Article XI: Penalties

### 368-35 Penalties for offenses.

- A. The violation of any provision of this chapter shall constitute a traffic infraction.
- B. Every person convicted of a traffic infraction for a violation of any provision of this chapter, which is not a violation of any provision of the Vehicle and Traffic Law of the State of New York, shall, for a first conviction thereof, be punished by a fine of not more than \$50 or by imprisonment for not more than 15 days, or by both such fine and imprisonment; for a second such conviction within 18 months thereafter, such person shall be punished by a fine of not more than \$100 or by imprisonment of not more than 45 days, or both such fine and imprisonment; upon a third or subsequent conviction within 18 months, such person shall be punished by a fine of not more than \$250 or by imprisonment for not more than 90 days, or by both such fine and imprisonment.
- C. Any parking or standing violations shall be the responsibility of the registered owner or driver of the vehicle on the date of the violation.  
[Added 8-11-1986 by L.L. No. 5-1986]
- D. Parking fines and penalties.  
[Added 2-23-1998 by L.L. No. 1-1998]
- (1) Fire exits, fire lanes and fire hydrants. Any person who violates parking regulations of the Village pertaining to fire exits, fire lanes and fire hydrants shall be liable for a fine of not less than \$25.
  - (2) Handicapped parking.
    - (a) Any person who violates parking regulations of the Village pertaining to handicapped parking shall be liable for a fine of not less than \$50 nor more than \$75 for the first offense and \$75 to \$150 for the second offense within the Village of Liverpool.
    - (b) Handicapped parking fines shall be subject to an increase by \$50 upon failure to pay no later than the return date listed on the summons and shall be subject to an additional increase by \$50 upon failure to pay no later than 30 days after the return date of the summons and a further increase of \$50 upon failure to pay no later than 60 days after the return date of the summons.
  - (3) All other parking fines shall be \$15.
  - (4) Late fees. Except as otherwise provided herein, parking fines shall be subject to increase by \$10 upon failure to pay no later than the return date listed on the summons; shall be subject to an additional \$10 upon failure to pay no later than 30 days after the return date of the summons; and shall be subject to increase by another \$10 upon failure to pay within 60 days after the return date of the summons.

Johnson Tract Homeowners Executive Board  
c/o Peg Salvatore,  
[msalvatore51@verizon.net](mailto:msalvatore51@verizon.net)  
October 31, 2016

RECEIVED  
OCT 31 2016  
VILLAGE OF LIVERPOOL

To the Members of the Planning Board of The Village of Liverpool  
And the Village of Liverpool Trustees

RE: Proposed Zone Change and Development Plan  
Meyers Manor Apartments Project

On behalf of the residents of Johnson Tract, Morgan Road and Village of Liverpool residents living on or near Tulip Street, we have numerous concerns regarding the Meyers Manor Apartment Development currently being proposed which is located adjacent to the Johnson Tract neighborhood and Tulip Street.

**This is the second letter** being submitted to you and will focus on the issues of the area of land (density) and the affect on the surrounding neighboring properties of the proposed development.

To follow are just a few concerns of many, that we would like the Planning Board take into consideration.

**1. AREA-DENSITY**

The ratio of area with the proposed 5 buildings, parking lot, green area, swell, driveway entrance etc., is too small of an area of land to squeeze in the proposed development comprising of a total of 7.15 +/- acres of land.

The proposed 4 three story buildings are too tall as proposed and, the developer is planning to request an easement to allow the height of the buildings be extended to 38.5 feet. We strongly urge the Board to consider the following:

Where in the Village of Liverpool is there any other apartment complex that compares with this criteria?

The Town of Salina, through their attorney, stated in a letter to the Village attorney, dated December 15, 2015 that  
**“the height of the proposed Meyer Manor Apartments (three stories) is not in keeping with the community character of the neighborhood - a reduction to two stories should be considered”**

This recommendation has been presented to the developer and their recent response is to request a variance to INCREASE the height of the buildings – not to reduce. The developer feels that if the buildings are reduced to two stories thereby reducing the amount of units, it would not be feasible to the developer and the developer might withdraw their plans.

Our right to quiet enjoyment of our property is now threatened due to this proposed development by changing the character of the existing neighborhood

The neighboring Johnson Tract has existing covenants and restrictions that run with the land, that states **...no structures shall be permitted other than one detached single family dwelling not to exceed two and one half stories high...** The residents of this neighboring tract have observed and lived with this restriction since the 1950's. Such a development adjacent to this neighborhood will be an eyesore to the residents and not in conformity with the existing structures.

The existing residences alongside of the property line of the proposed site (Barclay Rd.) are one family, one story, ranch style homes. With an average of under 1,000 sq. ft. Each home has a lot size of approximately 85 width with all properties at 175 ft in length. Imagine looking out the back window and instead of the greenery and privacy that now exists, seeing the back of two three story buildings towering over your existing ranch, along with the main parking lot, water swell and run off right up close and personal. The preliminary plans show just a 20' distance between the parking lot and the property line. It was recommended by the Town Attorney that a 50' distance should be place from the development to the neighboring property lines.

The restrictions also state that **"no noxious or offensive trade or activity shall be carried on upon any lot nor shall anything be done thereon which may be or become an annoyance or nuisance to the neighborhood"**. We are requesting that the Board take into consideration the comfort of these good neighbors of the Village of Liverpool and work towards the continuation of the complimentary relationship which currently exists with each other and has been in existence for over 60 years.

**2. PROPOSED PARKING AREA:** The proposed parking area for the development is too small to accommodate the number of residents of the apartment complex. The project calls for 108 units of 1,2,3 bedroom apartments. The complex could have as many as 270 residents. According to the Village of Liverpool's parking space code of 1.5 spaces per unit, that would require over 162 spaces for regular parking which would not include handicapped parking, and handicapped parking access along with visitor parking.

Location of parking lots, according to the latest preliminary plans submitted, the main parking lot is only set back 20 feet from the boundary line of the

neighboring Johnson Tract with no proposed noise barrier. This close proximity to the neighbors to the north of the development will pose the threat of water run off, snow collection buildup, chemical collection from snow melt, spring and rain water run off and snow collection run off, and the air quality would be greatly affected from the automobile fumes and exhaust. Not to mention the noise factor and visible factor. The Town attorney, Timothy Frateschi, suggested, among other items, in his letter dated December 16, 2015, to the Village attorney, John Langey, that

**“The project dedicate a fifty foot conservation easement along the northern property line to maintain the well-established, existing stand of trees and leave them as a natural buffer area for the Barclay/Donald Place Subdivision (Johnson Tract). Additional berms and screening should be considered along this property line to block the visible and sound impacts of the Project”.**

The developer has not complied with the suggestion of the Town Attorney. Currently the developer proposes a larger area of berm facing the thruway than the neighboring tract. I am sure that all the **residents living on the thruway** will be thankful for that!

### **3. NYS Thruway Authorization.**

The representative for the NYS Thruway, Jay Holbrook, stated in correspondence back in December, 2015 that **“...there is a lot of Thruway history behind this parcel. We have been dealing with the owner (Meyer) complaining about the water standing on this parcel for years”**... Has there been an acceptable water runoff proposal submitted to and approved by the Thruway authority?

We as residents of the area are aware of the flooding and water pooling in the area during heavy rainstorms and spring thaw, flooding in the yards of all residents, so much so that there are mallard ducks that swim in the backyard ponds created by this flooding during the springtime. This area is definitely a “floating island” at these times. How is this additional water runoff going to affect the surrounding neighboring properties potentially flooding more and more destructive to the structures on the properties. The “sawmill creek” that handles the thruway runoff is often backed up and not cleaned out to allow a free flowing stream of water through and under the Liverpool ByPass.

Mr. Holbrook commented to The Onondaga County Planning Board that **“it would be necessary to provide a drainage study and plans to mitigate run-off from this development prior to any further site plan approvals. This study may need to include the Thruway drainage south and west of this site”**.

We ask the Board if this study and plan has been submitted to the Thruway and Onondaga County Planning Board? If not, will the Board request it?

**4. Lighting:** We have seen a proposed lighting plan. It would be foolish to think that any lighting on this property would not have a negative impact on the surrounding neighborhood. Once again the small area and the close proximity to the neighboring residents with no barriers, just a row of bushes, will cause significant loss of privacy and hinder the peaceful enjoyment of the existing residents.

#### **5. Fire Protection**

In conversation with the Liverpool Fire Chief he voiced concern that no one has approached them on the recommendations made to the Village Board by the Fire Company. There are water capacity issues which will need to be upgraded from 2 inch line to a six inch line, has this been considered, line issues to deal with, turning radius issues to be complied with. It is confusing to us whether Donald Place will be used as an emergency access. It is not clear if Donald Place is going to be used and if so, what improvements will be made to the road to adequately compensate for the volume and weight and length of the emergency equipment. This needs to be clear to the residents and the fire departments.

It is our continuing position that we work with the Board and present our concerns, and will continue to work with the Board to review and possibly scrutinize the proposed plans as they are presented by the developer.

We thank the Planning Board for its attention to the details of this development project, and we appreciate the members of the Board taking our concerns into consideration. We trust that the members of the Planning Board will carefully review and consider all aspects and impacts of this project. Our continued comfort and quite enjoyment of our residences, which is our right as homeowners, depends on it.

The residents of Johnson Tract and along Morgan Road, and the residents of the Village of Liverpool, especially those who reside on and off Tulip Street, believe

Page 5  
October 31, 2016  
Density

this development project will have long-lasting and detrimental impacts on their safety and quality of life.

Once again we state that new developments should not have a negative impact on its neighboring environment. It should enhance, improve and complement the existing area.

Best Regards,

A handwritten signature in cursive script, appearing to read "Peg Salvatore". The signature is written in black ink and is positioned above the typed name.

Johnson Tract Homeowners Executive Committee  
By Peg Salvatore

Note: Committee member are comprised of Village Residents and Johnson Tract Residents

From	To	Amount	Number
A1990.4	A1010.4	1000.00	1
A1325.43	A1325.42	268.30	2
A9050.8	A1440.49	1000.00	3
A9040.8	A1440.49	5858.06	4
A3120.1	A3120.13	2377.42	5
A7510.45	A7510.43	52.34	6
A1420.41	A8175.4	625.00	7