

The regular meeting of the Village of Liverpool Board of Trustees was held on Monday, September 19, 2016 at 7:00 PM at 310 Sycamore Street, Liverpool, NY

Mayor White called the meeting to order and all those in attendance joined in the pledge of allegiance.

Present:	Gary White	Mayor
	Dennis Hebert	Trustee
	Christina Fitch	Trustee
	Matt Devendorf	Trustee
	Bradley Young	Trustee
	John Langey	Attorney
	Mary Ellen Sims	Village Clerk

An additional 6 persons were in attendance. Russ Tarby, with Eagle Newspapers, was in attendance.

**Approval of Minutes of August 15, 2016**

Motion was made by Trustee Hebert, seconded by Trustee Devendorf to approve the minutes of August 15, 2016 as presented. Motion Passed.

**7:01 PM Public hearing on Local Law # C- 2016- “A local law for Flood Damage Prevention as authorized by the New York State constitution Law Article 36 “**

Motion was made by Trustee Hebert, seconded by Trustee Young , to open the public hearing on Local Law # C. Motion Passed.

Attorney John Langey recapped Local Law C- 2016. The Village of Liverpool does have a Flood Damage Prevention Law in the Code but the language needed to be updated to coincide with the DEC regulations and language and to incorporate the current flood plain maps.

The new language has been approved by the DEC.

Mayor White asked if there were any questions and hearing none, asked for a motion to close the public hearing.

Motion was made by Trustee Hebert, seconded by Trustee Fitch, to close the public hearing on Local Law # C 2016. Motion Passed.

Motion was made by Trustee Hebert, seconded by Trustee Fitch, to adopt Local Law C ( now known as local law 4- 2016).

The question of the foregoing local law was duly put to a vote and, upon roll call, the vote was as follows:

Hon. Matthew Devendorf	Trustee	Voted	Yes
Hon. Bradley Young	Trustee	Voted	Yes
Hon. Dennis Hebert	Trustee	Voted	Yes
Hon. Christina M. Fitch	Trustee	Voted	Yes
Hon. Gary White	Mayor	Voted	Yes

The foregoing Local Law # 4 was thereupon declared duly adopted.

**Public hearing on Local Law # E- 2016 “ A local law authorizing purchasing based on Best Value.”**

Motion was made by Trustee Hebert, seconded by Trustee Devendorf, to open the public hearing on Local Law # E- 2016 “ A local law authorizing purchasing based on Best Value.” Motion Passed.

Attorney Langey explained the need to adopt this local law. General Municipal Law requires competitive bidding for purchase contracts and public works contracts and has historically required that such bids be awarded to the lowest responsible bidder as long as the bid meets the requirements of the specifications for the project. This local law will permit the Village of Liverpool Board of Trustees to award a bid on the best value .

Mayor White asked if there were any questions or comments and hearing none, he asked for a motion to close the public hearing.

Motion was made by Trustee Devendorf, seconded by Trustee Fitch, to close the public hearing. Motion Passed.

Motion was made by Trustee Hebert, seconded by Trustee Fitch, to adopt Local Law E- ( now known as Local Law # 5- 2016) “ A local law authorizing purchasing based on Best Value.”

Roll call Vote:

Hon. Matthew Devendorf	Trustee	Voted	Yes
Hon. Bradley Young	Trustee	Voted	Yes
Hon. Dennis Hebert	Trustee	Voted	Yes
Hon. Christina M. Fitch	Trustee	Voted	Yes
Hon. Gary White	Mayor	Voted	Yes

Motion Passed.

**Adopt Procurement Policy**

Motion was made by Trustee Hebert, seconded by Trustee Fitch, to adopt the procurement policy that reflects changes to the wording and adds best value to the policy. Entire policy is on file in the Clerk’s Office. Motion Passed.

**Amend Designation of Depositories to include Key Bank**

Motion was made by Trustee Hebert, seconded by Trustee Devendorf, to amend the designation of depositories to include Key Bank, due to the merger of First Niagara and Key Bank. Motion Passed.

**Authorize the hiring of part time court clerk September Giacchi**

Motion was made by Trustee Young, seconded by Trustee Hebert, to hire part time Court Clerk September Giacchi at the rate of \$ 15.00 an hour to start work on October 3, 2016. She has passed the background check and completed the application.

Roll call vote:

Hon. Matthew Devendorf	Trustee	Voted	Yes
Hon. Bradley Young	Trustee	Voted	Yes

Hon. Dennis Hebert	Trustee	Voted	Yes
Hon. Christina M. Fitch	Trustee	Voted	Yes
Hon. Gary White	Mayor	Voted	Yes

Motion Passed.

**Authorize the hiring of part time Codes Officer David Weber**

Motion was made by Trustee Hebert, seconded by Trustee Fitch, to authorize the hiring of part time codes officer David Weber at the rate of \$ 18.00 an hour for an average of 8 hours a week. He has passed the background check and completed the application.

Roll call vote:

Hon. Matthew Devendorf	Trustee	Voted	Yes
Hon. Bradley Young	Trustee	Voted	Yes
Hon. Dennis Hebert	Trustee	Voted	Yes
Hon. Christina M. Fitch	Trustee	Voted	Yes
Hon. Gary White	Mayor	Voted	Yes

Motion Passed.

**Authorize the hiring of Street Crossing Guard Susan Bell**

Motion was made by Trustee Hebert, seconded by Trustee Devendorf, to hire Susan Bell as a Street Crossing Guard at the current wage of \$ 11.00 an hour. She has passed the background check and completed the application.

Roll call vote:

Hon. Matthew Devendorf	Trustee	Voted	Yes
Hon. Bradley Young	Trustee	Voted	Yes
Hon. Dennis Hebert	Trustee	Voted	Yes
Hon. Christina M. Fitch	Trustee	Voted	Yes
Hon. Gary White	Mayor	Voted	Yes

Motion Passed.

**Authorize the hiring of Paul Flickner as a full time officer**

The Liverpool police department hired Paul Flickner as a part time officer on June 21, 2016. Chief Morris sent a memo to the board stating that Officer Flickner has exceeded expectations since his part time hire. Chief Morris would like authorization to offer Paul Flickner a conditional offer of employment for a full time position. The details of the offer will be starting salary at Step 1.

Motion was made by Trustee Devendorf, seconded by Trustee Hebert, to authorize Chief Morris to offer Paul Flickner a conditional offer of employment for a full time position, pending the civil service list.

Roll call vote:

Hon. Matthew Devendorf	Trustee	Voted	Yes
Hon. Bradley Young	Trustee	Voted	Yes
Hon. Dennis Hebert	Trustee	Voted	Yes
Hon. Christina M. Fitch	Trustee	Voted	Yes
Hon. Gary White	Mayor	Voted	Yes

Motion Passed.

**Authorize Mayor White to sign the Collateral Agreement with Key Bank due to the merger of First Niagara and Key Bank.**

Motion was made by Trustee Devendorf, seconded by Trustee Hebert, to authorize Mayor White to sign the Collateral Agreement with Key Bank due to the merger of First Niagara and Key Bank. Motion Passed.

**DPW STATS**

Trustee Fitch presented the monthly report for the month of August as follows:

28 UFPO's marked for the month  
10 Sewer Maintenance Calls  
Sewer repairs at 512 Oswego Street and 909 Second Street  
No banner pole requests  
No sign requests  
Park requests are approved for the Block Party on September 25<sup>th</sup> from 1-6PM at the Sixth Street Park and New York State Labor Religion Rally in Johnson Park on September 27<sup>th</sup> from 12:00 to 1:30 PM.  
Yard Waste collection – October 3 and October 17<sup>th</sup>.

Motion was made by Trustee Young, seconded by Trustee Fitch, to approve Mike Neverette to attend public works training school on October 16<sup>th</sup> to October 19<sup>th</sup> not to exceed \$ 950.00 for registration and three nights hotel and mileage.

Roll call vote:

Hon. Matthew Devendorf	Trustee	Voted	Yes
Hon. Bradley Young	Trustee	Voted	Yes
Hon. Dennis Hebert	Trustee	Voted	Yes
Hon. Christina M. Fitch	Trustee	Voted	Yes
Hon. Gary White	Mayor	Voted	Yes

Motion Passed.

**POLICE STATS**

Trustee Devendorf presented the following STATS for the police department:

352 Traffic Stops  
241 Traffic tickets issued  
01 DWI Arrests  
14 Accidents Investigated  
0 Parking Tickets issued  
4

120 Residential Property Checks  
600 Incidents

The Liverpool PD arrested 23 individuals on 42 charges.  
The Liverpool LPD conducted in-service training at the PD in August. Trustee Matt Devendorf attended the training and was impressed with the quality of training for our LPD officers.

### **Codes Report**

Trustee Devendorf presented the codes STATS for the month of August .

### **Financial Reports:**

Trustee Hebert moved and Trustee Devendorf seconded the approval of general fund Abstract # 4 vouchers # 145-227 in the amount of \$ 320,265.13, sewer fund abstract # 4 , vouchers # 215-228 in the amount of \$36,762.65. Motion Passed.

### **Public comment Period**

Don Fellows, 202 Vine Street, asked the Board to encourage Dunkin Donuts to hire local residents.

### **Correspondence**

Mayor White stated that the Village received an email asking to install a bike rack in the triangle park between First Street and Route 370. Mayor White stated that the Village is applying for a Main Street Grant and perhaps this bike rack could be funded through the grant. Mayor White suggested waiting on the request until the Village receives notice of the grant award.

The Liverpool Police Department and the Village of Liverpool have received an offer to participate in the Onondaga county SNADD ( Sharps, Needles and Drug Disposal) program, Participation in the program requires the placement of a US Postal size mailbox inside the Village Office Building. The location would be inside the initial lobby of the Village Hall.

Mayor White stated that he felt that the lobby of the Village Hall may not be the best location. The mailbox is a US Postal Size box and would be too large for the lobby. Trustee Devendorf will meet with the Chief and bring back a report to the board.

### **Outstanding Issues**

All the issues were discussed and updated.

### **Update of NYCOM Conference**

Trustee Fitch and Trustee Young updated the Board on some of the classes they attended at the NYCOM Conference.

### **Executive Session**

Motion was made by Trustee Devendorf, seconded by Trustee Hebert, to enter into executive session for the purpose of contract negotiations. Motion Passed.

Motion was made by Trustee Hebert, seconded by Trustee Devendorf, to return to regular session.  
Motion Passed.

### **Adjournment**

Motion was made by Trustee Fitch, seconded by Trustee Hebert, to adjourn the meeting. Meeting was adjourned at 8:45 PM. Motion Passed.

Respectfully submitted,

Mary Ellen Sims  
Village Clerk Treasurer