

The regular meeting of the Village of Liverpool Board of Trustees was held on Monday, June 20, 2016 at 7:00 PM at 310 Sycamore Street, Liverpool, NY

Present:	Gary White	Mayor
	Nick Kochan	Deputy Mayor
	Dennis Hebert	Trustee
	James Rosier	Trustee
	Christina Fitch	Trustee
	John Langey	Attorney
	Mary Ellen Sims	Village Clerk
	:	
	Greg Sgromo	Engineer
	Russ Tarby	Eagle Newspaper
	Donald Morris	Police Chief

Also present were approximately 40 persons

Mayor White called the meeting to order and all those in attendance joined in the pledge of allegiance.

**Presentation regarding the Main Street Improvement Program, Onondaga County Community Development**

Mayor White stated that Robert DeMore, Director Onondaga County Community Development Division, was not able to attend tonight's meeting. Mayor White led the discussion on the Main Street Application that is due July 29, 2016. This State program focuses on commercial façade improvements and also renovation of second floor residential units. The applicant is the Onondaga County Community Development Division and there is a \$500,000 limit for one project area. Improvements should be in a concentrated area for maximum impact. If there are residential units on the second floor, an extra \$25,000 is available for improvement to the units.

An advisory committee of Village residents will be established for input into the selection process. The final selection and decision will be determined by the applicant, the Onondaga county Community Development Division.

Mayor White commented that this is a great opportunity for the Village. He named the following persons to be on the Main Street Improvement Program advisory committee: James Farrell, Mike Romano, Melissa Cassidy, Peter Osborne and Norm Andrewjeski. The first meeting of the committee will be Wednesday at 4:30 PM and the application deadline is July 29, 2016.

**Village Board Resolution 2016 New York State/Onondaga County Community Development Main Street Improvement Program**

The following resolution was offered by Trustee Hebert, who moved its adoption, seconded by Trustee Rosier, to wit:

**WHEREAS**, the Village of Liverpool Board of Trustees ("Board of Trustees") having discussed generally the proposed 2016 New York State/Onondaga Community Development Main Street Improvements Program ("Program"), the potential benefits to the Village of Liverpool, to certain property owners and taxpayers specifically and the desire to submit a certified resolution expressing the Village's

general support for the Program to Onondaga County Community Development (“Resolution of Support”) in this regard; and

**WHEREAS**, the Village of Liverpool Board of Trustees having expressed their general support for such Program benefits and their desire to formally express same to the appropriate representatives of New York State and Onondaga County Community Development by formal adoption of a Resolution of Support.

**NOW, THEREFORE, BE IT RESOLVED**, that the resolutions herein adopted are in conceptual and preliminary support of the Program and, as such, comprise a Type II Action pursuant to New York State Environmental Quality Review Act, and therefore no further consideration or review under SEQRA is presently required; and it is further

**RESOLVED**, that the Village of Liverpool Board of Trustees specifically determines the Program to be of potential benefit to the Village of Liverpool and, as such, hereby expressly affirms its support for the Program as it relates to the Village; and it is further

**RESOLVED**, that the Mayor and/or Clerk is/are hereby authorized to perform such acts and to execute and deliver such documents, instruments and agreements as are necessary to effect the foregoing resolutions and to evidence its support for the Program and, in particular, to forward a certified copy of this resolution to the appropriate parties aforementioned.

The question of the foregoing Resolution was duly put to a vote and, upon roll call, the vote was as follows:

<b>Hon. Nicholas Kochan</b>	<b>Trustee</b>	<b>Voted</b>	<b>Yes</b>
<b>Hon. James Rosier</b>	<b>Trustee</b>	<b>Voted</b>	<b>Yes</b>
<b>Hon. Dennis Hebert</b>	<b>Trustee</b>	<b>Voted</b>	<b>Yes</b>
<b>Hon. Christina M. Fitch</b>	<b>Trustee</b>	<b>Voted</b>	<b>Yes</b>
<b>Hon. Gary White</b>	<b>Mayor</b>	<b>Voted</b>	<b>Yes</b>

The foregoing Resolution was thereupon declared duly adopted.

**Continued discussion on possible cover for Johnson Park—Sean Carroll**

Sean Carroll, Onondaga County Purchasing, has been assisting the Village with the possible cover for Johnson Park. The Village received a grant for \$40,000 for the cover.

Sean has investigated the possibility of a retractable roof, a permanent structure and a tubular structure. He will bring renderings to the next meeting for board review and input.

**Sanitary Slip Lining & Drainage Projects Discussion- Greg Sgromo Engineer**

Greg Sgromo, Village Engineer, briefed the Board on a Sanitary Slip Lining project that will utilize the \$ 120,000 grant money the Village was awarded from Save the Rain Grant. The grant money is a reimbursable program. After meeting with Bill Asmus and a subsequent walk through, and meeting with Trustee Fitch, Dunn & Sgromo have put together a proposed scope of work for the construction related to the sewer lining along First and Second Streets.

The scope of work includes construction documents, bidding and contract administration of sewer lining work associated with the grant the County has provided the Village. Depending on the final bid price, we anticipate being able to line approximately 1,900 to 2,500 linear feet of sewer lines. The work will be along First and Second Streets as shown on the enclosed plan, with additional locations added if the cost per linear foot is at the lower end of the anticipated cost range.

The estimated cost for construction is \$ 110,000 and engineering approximately \$ 10,000.

All board members agreed that the project should go to bid. Greg Sgromo stated that the bids may be ready before the next board meeting.

Motion was made by Trustee Rosier, seconded by Trustee Fitch, to authorize Greg Sgromo to put together bid specs for the Sanitary Slip Lining Project, for a cost not to exceed \$ 3,000. Motion Passed.

**Drainage Projects – Hickory Street and Fourth Street Improvements**

Greg Sgromo and Bill Asmus met and had a subsequent walk through of the possible areas for the proposed drainage projects on Hickory Street and Fourth Street. After meeting with Trustee Fitch, Greg Sgromo put together a proposed scope of work for the construction related to the drainage work on Hickory Street between Sixth Street and Seventh Street; and Fourth Street, between Tamarack and Vine Street.

Greg Sgromo presented the current thoughts on scope of work and stated that they would be better defined as the survey data and preliminary designs progress;

Hickory Street between Sixth and Seventh- New drainage will be installed on both sides of Hickory Street with the new drainage connecting to the existing drainage at the Sixth and Seventh Street intersections. The road will be milled and re-profiled to help drain water to the sides and the new drainage structures. The milled and re-profiled roadway will receive 1 ½ inches of new top and asphalt kick-up curbing. The estimate assumes repaving both intersections.

Fourth Street- Following completion of the survey for Fourth Street between Tamarack and vine Street, Dunn and Sgromo developed two options to improve the drainage which currently ponds water along the midpoint of the south side. Option 1 involves re-profiling the east portion of the street to allow water to sheet flow to Vine Street, Option 2 involves re-grading the roadside lawn area and modifying the driveway to reduce flooding and allow water to drain to Vine Street. Hickory Street Drainage cost estimate is \$162,000 and Fourth Street cost estimate for Option 1 is \$33,587 and Option 2 cost estimate is \$15,000.

Greg Sgromo commented that the Village should consider waiting for the January bidding process to start.

Mr. Sgromo also stated that perhaps the Village could apply for a State Grant for \$30,000 with a 20% match from the Village. The Village drainage and sewer studies are very old and need to be updated. A GIS mapping system would be the ideal way to update the studies. His firm could apply for this grant, on behalf of the Village for a cost not to exceed \$ 1,000.

The Village Board of Trustees felt that this was a great idea.

Motion was made by Trustee Fitch, seconded by Trustee Hebert, to authorize Dunn & Sgromo to apply for the State Grant on behalf of the Village of Liverpool for GIS mapping system for a cost not to exceed \$ 1,000. Motion Passed.

Greg Sgromo, Village Engineer, stated that he has reviewed the drainage issues on First and Balsam Streets. The slope of the pavement is the biggest issue. The water runs past the catch basins. Trustee Fitch will work with Bill Asmus and Greg Sgromo for options to this issue.

### **Resolution supporting Participation in the CNY Storm Water Coalition**

Trustee Rosier moved and Trustee Fitch seconded the following:

Resolution authorizing the items listed below pursuant to requirements of the New York State Pollutant Discharge Elimination System Municipal Separate Storm Sewer System General Permit.

WHEREAS, Village of Liverpool herein called the "Municipality", after thorough consideration of the various aspects of the problem and consideration of available information, has hereby determined that certain work, as described in Attachment A, herein called the "Project", is desirable, is in the public interest, and is required in order to implement the Project; and

WHEREAS, the Central New York Regional Planning & Development Board, herein called the "Board", has provided program planning and implementation assistance pertaining to the requirements of the New York State Pollutant Discharge Elimination System (SPDES) Stormwater Phase II General Permit for Municipal Separate Storm Sewer System (MS4) operators since 2002, and

WHEREAS, the Board has proposed staff and education assistance services in support of sustaining the CNY Stormwater Coalition and to provide a regional public education, outreach and training compliance program to reduce municipal staff burdens, ensure consistency, provide widespread priority audience targeting the most efficient use of limited municipal funds by distributing total program costs over a number of entities within a twelve month timeframe as outlined in Attachment B;

NOW, THEREFORE, BE IT RESOLVED BY Village of Liverpool Board of Trustees  
(Governing Body of Municipality)

1. That Mayor Gary White or such person's successor in office is the representative authorized to act in behalf of the Municipality's governing body in all matters related the Project;
2. That the Municipality agrees that it will fund its portion of the program cost in the amount of \$3,600, and that those funds will be made available to the Board upon receipt of invoice.
3. That one (1) certified copy of this Resolution will be prepared and sent to the Board upon adoption.
4. That this Resolution takes effect immediately.

**Residents wishing to speak**

Mayor White asked if there were any residents wishing to speak:

Joseph Ostuni, 305 Sycamore Street and Chairman of the Planning Board, wanted to thank Trustee Kochan for his decades of service to the Village of Liverpool. This is Trustee Kochans' last meeting as a Trustee. Joe Ostuni stated that Nick has contributed greatly to the Village. He served on the Planning Board and Village Board. Joe stated that all the important projects in the Village would not in place without Nick. He thanked Nick for his time of valuable service.

Bradley Young, 303 Tamarack Street asked if the Court Department was abolished, what happens to the \$ 77,000 expense in the budget.  
Mayor White stated that you have to take into account the revenue and the expenses in the budget.

Bradley Young also asked who the Committee for Fiscal Responsibility is. Mayor White responded that is a question for the Board of Elections.

Marilea Bogdanovs, 600 First Street, stated that the political mailings are stating that by abolishing the Court, the Village will save money. She asked how Village residents can be assured of the savings.  
Bradley Young asked what the fund balance was for the Village. Clerk Sims responded it was \$ 569,000.  
Mayor White stated that extensive sewer repairs could wipe that fund balance out.

**DPW STATS**

42 UFPO's marked for the month  
06 Sewer Maintenance Calls  
No banner pole requests, no sign requests and no park requests at this time.

2016 Yard Waste Collection will be picked up the First and Third Monday of the month. July 6<sup>th</sup> will be the next pickup due to the 4<sup>th</sup> of July Holiday.

**POLICE STATS**

Chief Morris presented the following STATS for the police department:

266 Traffic Stops  
222 Traffic tickets issued  
15 Accidents Investigated  
01 Parking Tickets issued  
108 Residential Property Checks  
442 Incidents

On June 10, 2016 Officer David Sturtz was awarded the 2016 Liverpool Elks Officer of the Year. Officer Sturtz was also the Liverpool PBA Officer of the Year for 2015.

The Liverpool PD has openings for part time officers. Chief Morris has two potential candidates that are in the process of completing our background investigation. Chief Morris is requesting authorization to make a conditional offer of employment pending the completion of a successful background. Paul Flickner is one of the candidates for a part time offer for the Village of Liverpool. He is currently employed as a part time police officer for the Village of Central Square and the Village of Port Byron.

Motion was made by Trustee Rosier, seconded by Trustee Hebert, to authorize Chief Morris to make a conditional offer of employment pending completion of a successful background investigation to Paul Flickner. Motion Passed.

**Codes Report**

**Mayor White presented the Codes STATS for the month of May 2016.**

**Financial Reports:**

Trustee Hebert moved and Trustee Rosier, seconded the approval of Abstract # 13 General Fund vouchers #674-731 in the amount of \$69,074.92, Sewer Fund G Fund, Voucher # 728 in the amount of \$ 18,000.00 and CM Fund, voucher #729 in the amount of \$ 1,125.45 and Abstract # 1 vouchers # 1-35 in the amount of \$133,223.52 and Sewer Fund Abstract # 1 voucher # 34 in the amount of \$3887.00. Motion Passed.

**Transfers**

Motion was made by Trustee Hebert, seconded by Trustee Fitch, to approve the transfers numbered 1-12 Motion Passed.

**Approve Minutes**

Motion was made by Trustee Hebert, seconded by Trustee Fitch, to approve the minutes of May 16, 2016. Motion Passed. (Trustee Rosier abstained due to the fact that he was not at the meeting of May 16<sup>th</sup>)

**Executive Session**

Motion was made by Trustee Rosier seconded by Trustee Hebert, to move into executive session for contract negotiations. Motion Passed

Motion was made by Trustee Rosier, seconded by Trustee Hebert, to move out of executive session and return to regular meeting. Motion Passed

**Adjournment**

Motion was made by Trustee Fitch, seconded by Trustee Hebert, to adjourn the meeting. Meeting was adjourned at 9:15 PM. Motion Passed.

Respectfully submitted,

Mary Ellen Sims  
Village Clerk Treasurer