

Village of Liverpool
Board of Trustees Special Meeting
Work Session Thursday 12/31/2009

The Village of Liverpool held a work session on Thursday December 31, 2009 at 8:00 AM in the Community Room , Ophelia's Place, 407 Tulip Street, Liverpool New York 13088.

Present:	Gary White	Mayor
	Nick Kochan	Deputy Mayor
	Jim Rosier	Trustee
	Dennis Hebert	Trustee
	Robert Gaetano	Trustee
	Mary Ellen Sims	Village Clerk
	Bill Asmus	DPW Superintendent
	William Becker	Chief of Police
	Bill Reagan	Codes
	Russ Tarby	Eagle Newspapers

All present joined in the pledge of allegiance – call to order 8:00 AM

Mary Ellen and Dan Clausen, directors of Ophelia's Place thanked the Board for their support and encouragement, especially during the renovation of Ophelia's Place café. The nearly 4,500 square foot building is being utilized to support and educate individuals and families in the area of eating disorders. Outreach and early intervention are some of the important aspects of the organization.

Reschedule January 18th and February 15th meetings

Motion was made by Trustee Kochan, seconded by Trustee Hebert, to reschedule January 18th meeting to January 19th at 7:00 PM and to reschedule February 15th meeting to February 8th at 7:00 PM. Motion Passed.

Shared services and shared equipment

Bill Asmus has been in touch with Mark Nicotra, Town of Salina Supervisor, to discuss shared services and equipment. Mayor White suggested a formal meeting to discuss this issue in the near future. Bill Asmus discussed the Salt Contract and how they account for the salt used. Clerk Sims was asked to check the contract for percentage of reimbursement. (It is 105 % of such amount of sale taken by it to replenish the Town's stockpile of salt and compensate the town for its administration costs incurred hereby)

Status of Inspection program for codes and fire safety

Bill Reagan updated the Board on the status of fire inspections for residential and commercial buildings in the Village of Liverpool. Local Law mandates fire inspections for one and two-family homes and NYS mandates that the municipality is responsible for commercial and any dwelling that is not one or two family dwellings. Places of public assembly are inspected every year and other dwellings are on a three year cycle.

Enforcement of parking restrictions regarding overnight and blocking (parking) across sidewalks.

Chief Becker updated the Board on parking restrictions regarding overnight regulations. Blocking sidewalks has been an issue and the police department will track where violations are happening.

Plowing snow into/across street and onto sidewalks

Chief Becker will educate plow drivers regarding this issue

MS4 – discuss direction and cost of mandates

Robert Gaetano will attend any meetings regarding MS4 as long as he receives prior notice. He did attend the last meeting and stated that the Village needs to be involved in this very important issue and that being involved will save the Village money and it is to our benefit to be involved.

First Street project update to include former Post Office property

Mayor White stated that the Post Office property on First Street was sold to JGB for future development. The current project at 401-403 First Street is under construction with a possible completion date of midsummer.

The lower First Street project will be undertaken at a future date. The property owners have been discussing the possibility of several options for the property.

Drive-up collection mail boxes

Drive – up collection mail boxes were discussed and would only be feasible in a location that the mail box would be located on the driver's side of the vehicle. This will be discussed. Clerk Sims will check with the Post Office to see how much mail is picked up daily at the box located on Sycamore Street. (This will be on the list of ongoing items for the Village Board)

Sales Tax Distribution and potential impact on Village of Liverpool

The County Ways and Means Committee will be discussing this in January. The current means of distributing sales tax revenues contract expires in 2010. This will be on the ongoing list of items for the Village to discuss.

Communications with Village Residents

Mayor White is concerned that Village residents are not being informed as to certain issues in the Village and not everyone has internet access so there needs to be other means to communicate information. The web site is updated weekly with current information and important news. The possibility of sending out newsletters more frequently or a door hanger type informational was discussed.

Chief Becker suggested a community –wide data base. Village residents wishing to be notified of important issues in the village would send their email address to sergeant@villageofliverpool.org to get on the mailing list and information would be relayed in this manner.

Bill Asmus suggested posting important information regarding the Village meetings or any important issues on the Village sign located in front of the DPW garage.

This will be on the list of ongoing issues.

Verizon

The Village of Liverpool and Verizon are working on coming to a solution for any outstanding issues regarding finalizing the contract. Any information on this topic will be kept up to date and Village residents will be informed as to the progress. Revenue sharing and the FOIL sections of the proposed contract are the biggest issues. It was suggested that the Village attorney prepare a press release regarding the status of the Verizon/ Village of Liverpool contract.

Trash Study sticker findings

The trash study sticker findings will be finalized in written format and posted on the web site and in an informational packet for residents.

Codes Vehicle Policy

The policy is being updated. Keys need to be made for the following departments: Codes, Police, DPW and Clerk's office. This vehicle will be used for official use only or as directed by a Village department head. The vehicle will be parked at the DPW garage.

Department heads

Mayor White would like to have the department heads attend some of the Village Board meetings especially if there are items on the agenda that involve their departments.

Adjournment

Motion was made by Trustee Gaetano, seconded by Trustee Kochan, to adjourn the meeting. Meeting was adjourned at 10:00 AM.

Respectfully submitted,

Mary Ellen Sims
Village Clerk Treasurer