

Park Usage Request Form



Name of event: _____

Date(s) of event: _____

Time of event: _____

Sponsor/Organization: _____

Contact person _____ Phone # _____

Type of event (concert, race, parade, wedding) _____

Purpose of event : _____

Village park/street(s) requested: _____

of support people at event _____ # of participants expected _____

Will medical personnel be provided? _____

DPW equipment needed: _____

Please attach:

1. Certificate of insurance showing Village of Liverpool as additional insured beneficiary.
2. Map of Village Streets showing event's route (*applicable to parades, races, etc.*)

I HAVE READ the attached Village of Liverpool Code regarding park usage and understand the conditions established by the Village of Liverpool Board of Trustees for the protection and safety of the village, the event participants, and the public in general.

§101-1 of the Village Code is in place to preserve the Parks of the Village of Liverpool.

I UNDERSTAND THAT destruction or damage, intentional or unintentional, caused to any Village of Liverpool Park by an organization with park usage permits will leave that organization responsible to restore the Village Park to its prior condition.

I HEREBY AGREE to comply with all conditions and or terms established by the Village of Liverpool relative to a special event for which I am responsible and/or in charge. I agree to inform my support staff, as well as any and all participants in the event of the rules, regulations, and special conditions which have been established. I understand that any violation of these conditions shall render this permit null and void and may discredit any future special event permit applications for the sponsor.

Print name of Sponsor Representative

X _____
Signature of Sponsor Representative

◆.....◆(office use only)◆.....◆

REQUEST APPROVED: _____ DATE: _____
Village Clerk

L.P.D. Officers needed: () officers at () hours at \$40.00 per hr/ officer \$ _____

Public Works employees needed: () men at () hours \$25.00 per hr /man \$ _____

Cost of Department of Public Works equipment needed: \$ _____

Total cost for Sponsor (*determined by and payable to the Village of Liverpool*) \$ _____

Chapter 101, PARKS

[HISTORY: Adopted by the Board of Trustees of the Village of Liverpool 12-17-1984 by resolution. Section 101-22B added and § 101-26 amended at time of adoption of Code; see Ch. 1, General Provisions, Art. I. Other amendments noted where applicable.]

GENERAL REFERENCES

Penalties for offenses -- See Ch. 1, § 1-12.

Curfew -- See Ch. 52.

Dogs -- See Ch. 56.

Noise -- See Ch. 96.

§ 101-1. Climbing on and defacing property prohibited.

No person shall climb on or deface any part of a village park or building, including but not limited to signs, trees, flowers and shrubs.

§ 101-2. Hours.

Village parks shall be open at 9:00 a.m. and closed at 9:00 p.m.

§ 101-3. Games and activities.

Games or activities can be played only in areas designated or maintained therefore.

§ 101-4. Picnics; reservation of sites.

Picnics may be held only in areas designated. Sites may be reserved by acquiring a permit from the village.

§ 101-5. Permit required for sale of items.

No person, firm or corporation shall sell or offer for sale any items within village park property without a permit.

§ 101-6. Advertising material.

No person shall distribute or display any advertising material in any park property without the express written consent of the village. EN

§ 101-7. Swimming prohibited.

No person shall bathe, wade or swim in any waters or fountains.

§ 101-8. Deposit of refuse in receptacles.

Persons shall deposit garbage, refuse matter and other materials in designated trash receptacles. EN

§ 101-9. Disorderly conduct.

Any person disobeying an order of park personnel or the direction of any park sign, using threatening, abusive or insulting language, committing any act tending to or amounting to breach of the peace, playing games of chance or gambling or spitting upon the walk shall be guilty of disorderly conduct.

§ 101-10. Explosives, firearms and fireworks prohibited.

No unauthorized person shall bring into or have in his possession in any park any explosives, fireworks or firearms. EN

§ 101-11. Permit required for parades and processions.

Parades, processions, exercises or other activities which result from the congregation of a large number of people shall not be permitted within the parks without a permit from the village.

§ 101-12. Traffic regulations.

The village shall have the authority to regulate vehicular traffic around village park areas. EN

§ 101-13. Wheeled vehicles.

No person shall coast with carts, bicycles, roller skates or other vehicles on wheels unless designated by village permit.

§ 101-14. Skating and sledding.

No person shall use ice skates, sleds, snowshoes or skis except at such times and places as may be designated by permit.

§ 101-15. Model boating, aviation and automobiling.

No person shall engage in toy or model aviation, model boating or model automobiling except at such times and at places designated and maintained therefore by village permit.

§ 101-16. Disturbance of wildlife prohibited.

No unauthorized person shall molest, disturb or annoy any wildlife which may exist in the parks.

§ 101-17. Rules for use of parks.

The village shall, in its discretion, prescribe rules for the proper use of the parks.

§ 101-18. Violation of rules.

Any violation of the rules and regulations of the village shall be deemed a violation of this chapter.

§ 101-19. Operation of vehicles.

No person shall operate a snowmobile, motorcycle, minibike, trailbike, motor scooter, all-terrain motor vehicle or similar motor vehicle within or upon any park, village water tower, village cemetery, conservation land or any other area that is under the control of the village. This section shall not apply to vehicles under the control of the Village of Liverpool or any other governmental agency operated in the course of a lawful municipal or governmental function or to emergency vehicles engaged in rescue operations.

§ 101-20. Alcoholic beverages.

No person shall bring into, sell, give away, display, drink or cause, permit or procure to be sold, given away or drunk any alcoholic or spirituous liquors or beverages in any park except such alcoholic or spirituous liquors or beverages as may be specifically permitted by the village, and only at the places specifically permitted by the village, and only at the places specifically designated and approved by the village. EN

§ 101-21. Fires.

No person shall kindle, build, maintain or use a fire in any place or portable receptacle or grill, except in places provided by the park therefore, and so designated, under permit. Any fire shall be continuously under the care and direction of a competent person over 21 years of age from the time it is kindled until it is completely extinguished.

§ 101-22. Permits.

- A. A permit to do any act or for any purpose, issued by the village, shall authorize the same only insofar as it may be performed in strict accordance with the written terms and conditions therefore. No groups may use or monopolize any park facility without first securing a permit from the village.
- B. Before any village park can be used for any of the activities covered by the permit, there shall be filed with the Village Clerk a certificate of liability insurance, in an amount set by resolution of the Board of Trustees, naming the Village of Liverpool as an additional insured. EN

§ 101-23. Glass beverage containers.

No person shall carry into and/or have possession of any glass beverage container in any village park, including school playgrounds.

§ 101-24. Animals prohibited.

No animal shall be brought into the park or allowed to remain in the park at any time.

§ 101-25. Penalties for violators.

Any violators of this chapter will be subject to appearance tickets, fines or arrests, as defined under the petty offense category of the Criminal Procedure Law.