

**VILLAGE OF LIVERPOOL
HEATING APPLIANCE / CHIMNEY
PERMIT APPLICATION**

310 Sycamore Street, Liverpool, NY 13088
315-457-3441, Ext. 4 / Fax: 315-457-5119

All applicable sections of this application must be completed - incomplete applications will not be considered.

Property Owner: _____ Date: _____
Project Address: _____ Day Time Phone: _____
Tax Map Number: _____ Zoned: _____ Email Address: _____

For certification of proposed use and occupancy for construction, Village of Liverpool, County of Onondaga;
Undersigned petitions permission for (check all that apply): () Chimney/Vent () Fireplace () Heating Appliance
Vented through: Wall Ceiling Vent-free

Description of the proposed project: _____

Complete all that apply:

<u>Chimney/Vent:</u>	<u>Fireplace:</u>	<u>Heating Appliance:</u>
Type of construction: _____	Type of construction: _____	Fuel type: _____
Flue dimensions: _____	Fuel type: _____	Collar Size: _____
Brand: _____	Brand: _____	Brand: _____
Model: _____	Model: _____	Model: _____
Listed by: _____	Listed by: _____	Listed by: _____

Contractor: _____ Contact person: _____
Address: _____ Phone: _____

If the construction or alteration will have an effect on either structural or public safety or exceed \$20,000 in cost, all plans submitted must bear the original seal and signature of a NYS licensed Professional Engineer or Registered Architect. (NYS Education Law sections 7209 & 7303)

Architect: _____ RA _____ PE _____ Lic. No: _____
Address: _____ Phone: _____

APPLICANT CERTIFICATION: I hereby certify that I have read the instructions and examined this completed application and know the same to be true and correct. All work done under this permit will meet the requirements of the New York State Uniform Fire Prevention and Building Code and all ordinances and regulations of the Village of Liverpool. I also understand that the granting of this permit does not presume to give authority to violate or cancel the provisions of any other state or local law regulating construction or land use or the performance of construction.

INSPECTIONS REQUIRED: I understand that I am responsible to ensure that the inspections **listed on the reverse side of this application** are performed as construction progresses and that in no case shall construction proceed beyond any required inspection until approved by the Code Enforcement Officer. I understand that failing to have a required inspection performed would constitute a violation punishable by fines and imprisonment not to exceed one year.

CONSENT TO ENTER PROPERTY: I recognize that by signing this application, I am giving consent to employees of the Village of Liverpool to enter the subject property for the purpose of obtaining information relevant to the processing of this application. I also understand that by acceptance of a Permit, I agree to allow representatives of the Village access to the properties covered by the Permit, at reasonable times, for the purpose of ascertaining compliance with the Permit.

SIGNATURE OF OWNER OF PREMISES: _____ **DATE:** _____

Official Use Only

Date Completed:	Date Approved:	Approved By:
Application No.:	Date Denied:	Denied By:
FMV:	Date Notified:	
Fee:	Reason Denied:	

INSPECTION SCHEDULE FOR NEW CONSTRUCTION

All applicable inspections listed below are MANDATORY.

1) **FOOTINGS:**

To be placed on undisturbed soil, a minimum of 42" deep, formed on both sides of the concrete with 2 by X lumber, sized in accordance with the NYS Uniform Code. Forms are to be squared and leveled to fit the structure. Rebar is to be installed per ACI specs, each bar to be aligned under edges of foundation. Rebar is to be located one-third up in the forms and is to be supported on chairs or wire-tied to the forms, overlaps to be a minimum of 24" and tied on both ends.

CALL FOR INSPECTION BEFORE ORDERING CONCRETE.

COPIES OF ALL CONCRETE LOAD TICKETS THAT CERTIFY THE COMPRESSIVE STRENGTH OF CONCRETE MUST BE SUBMITTED TO THE CODES OFFICE.

- 2) **FOUNDATION:** Foundation wall including sill plate, anchor bolts (10" in length, 6' on center and 12 inches from the end of any section of sill plate), waterproofing and drainage tile **BEFORE BACKFILLING.**
- 3) **ASH PIT:** Fireplace ash pit **BEFORE ENCLOSING.**
- 4) **FIREBOX:** Fireplace firebox immediately after damper is installed.
- 5) **FRAMING:** Vertical and horizontal members. Interior members after electrical and piping rough-ins and **BEFORE INSULATING OR ENCLOSING.**
- 6) **MECHANICALS, CHIMNEYS & FIREPLACES:** To be inspected **BEFORE ENCLOSING.** Must be approved before insulation or gypsum is applied. All heating devices are to comply with Manufacturer's specs.
- 7) **ELECTRICAL:** Rough-in electrical inspection is required **PRIOR TO INSULATION OR DRYWALL.** We need to see the inspection approval from one of the following agencies **BEFORE ENCLOSING:** The inspector, or Commonwealth Electrical Inspection Service
- 8) **GAS LINES:** All gas lines **BEFORE ENCLOSING.**
- 9) **FIRE-STOPPING:** Vertical and horizontal firestopping after mechanical, electrical and piping rough-ins.
- 10) **INSULATION:** Batting insulation must be inspected **PRIOR TO ENCLOSING.** If insulation is blown into attic or wall areas, vender certification is required.
- 11) **FINAL BUILDING INSPECTION: Must be performed prior to use.***
FINAL ELECTRICAL INSPECTION: Should be scheduled prior to final building inspection.
CERTIFICATE OF COMPLIANCE: Must be obtained **BEFORE USE TAKES PLACE.**
AS-BUILT SURVEY: An as-built survey (structure location plotted on final survey by a NYS licensed surveyor) is required for projects involving variances and may be required for other projects.

**** CALL AT LEAST TWO DAYS AHEAD TO SCHEDULE INSPECTIONS ****

(This is a general inspection schedule and may not include all of the required inspections that pertain to your individual project.)

*If the applicable certificate is not obtained prior to occupancy or use, legal action will be taken as outlined in the Village of Liverpool Zoning Ordinance. Failure to have a required inspection certified by the Code Enforcement Officer will negate the issuance of a certificate.

FAILURE TO COMPLY WITH THIS INSPECTION SCHEDULE CAN RESULT IN THE ISSUANCE OF A STOP WORK ORDER, FINES AND IMPRISONMENT NOT TO EXCEED ONE YEAR.
